



Date: **March 18, 2009**

Motion: **39/09**

Title: **Snow Clearing, Removal and
Sanding on Municipal Roadways**

Policy No. **15**

Purpose: To provide for the efficient and safe movement of vehicular and pedestrian traffic along municipal roadways and sidewalks during the winter period.

Municipal Roadways:

A. Snow Clearing and Removal:

1. Snow will be cleared according to the priorities outlined in Schedule A (*note: map available at the Village Office*)
2. Roadways are to be brought to a drivable condition for vehicles equipped with suitable tires within the specified time and when the depth of freshly fallen or drifting snow exceeds the depth specified in Schedule A.
3. Roadways are to be cleared of snow when two-lane traffic cannot be safely maintained for Priorities 1 and 2 (see Schedule A).
4. Windrows on both sides of the street and avenue adjacent to the school property will be removed within one week, in ordinary circumstances.
5. Snow will be removed up to the curbs on residential roadways as required.
6. The Village will contract grader services through Camrose County, with the understanding that the village roadways will be cleared after the County roads have been cleared. This could take up to four days.
7. If snow clearing is required prior to the County grader being available, the Village will either contract the snow clearing services through another company or use Village equipment to clear the areas in order of priority.
8. If the County grader leaves a windrow in front of a residential driveway or around a parked vehicle on the street or avenue, the Public Works staff will assist the homeowner with removing the windrow.
9. Residential driveways will be cleared as the last priority and will be based on requests submitted to the Village Office. In the event of a medical emergency, a residential driveway may warrant being cleared by Public Works Staff prior to the approved priorities stated in this policy.

B. Sanding:

1. In order to provide for the safe movement of vehicular and pedestrian traffic, sanding will occur, if required, as soon as possible after snow clearing and will be dependent on road and weather conditions.
2. Sanding will occur according to the priorities outlined in Schedule A.
3. The sanding material consists of two percent calcium chloride (so the sand stock pile does not freeze), five percent salt (to melt the snow and ice on roadways) and sand/chips (to provide traction on slippery road surfaces).

Municipal Sidewalks:

1. Snow will be removed from municipal sidewalks that are normally used by the public. Sidewalks and trails infrequently used by the public will not be cleared of snow.

Notification to Residents:

1. Whenever possible, residents will be notified in advance when snow clearing will be expected to occur in their area. Sandwich boards will be placed in highly visible locations approximately 12 – 24 hours prior to the commencement of clearing. On extraordinary occasions, notification in advance may not be possible.

Schedule A

Snow clearing and sanding on municipal roadways will be carried out in the priorities described below and as indicated on the attached map (Schedule B). During unusual snowfall events, it may not be possible to achieve the levels of service stated in this Schedule.

Snow Clearing Priority	Roadway Description	cm of snow (prior to plowing)	plowing to occur within 'X' hours of snowfall	Sanding Priority
1	a) Vrolson Road from Highway 13 to the northern Camrose County boundary ----- b) Railway Avenue from Vrolson Road to Jamieson Street ----- c) Fire Hall driveways	7.5	12-18	----- 3 -----
2	a) Around the School - Alberta Avenue from Vrolson Road to King Street AND King Street between Alberta and Molstad Avenues ----- b) Hanson Street from Railway Avenue to Molstad Avenue	7.5	18	----- 2 ----- ----- 4
3	Depending on the day of the week of the snowfall or drifting, either a) or b) first and the other second: a) the back alleys (to be cleared before garbage collection day) <u>OR</u> b) all residential streets and avenues with the priority being the roadways most drifted in	7.5 – 15	18 – 24	
4	Municipal parking lots (ie. Village shop and Administration Office)	15	When other priorities are completed.	
5	Residential driveways		When other priorities are completed.	
	Railway crossing on Vrolson Road			1
	All intersections			5