



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF
In the Province of Alberta held on
Wednesday, August 17, 2011 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor Yuha and Councillors R. Blatz, Reinke & Robbins
Lynn Horbasenko, Village Manager
Tiffany Paul, Public Works Director
Jocelyn Sparks, Communications Coordinator
Terry-Lynn Sereda and Christee Langkamp, Bawlf Playschool Society
Guests Ingrid Buyks, Regional Municipal Intern, Chris Nielson, Dale Stinson and Darrell Szott

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 7:05 p.m.

2. PRESENTATION TO PAST COUNCIL MEMBERS

Mayor G. Blatz presented a Council recognition gift to Darrell Szott and expressed appreciation for his contributions to local government.

3. DELEGATIONS

Councillor R. Blatz entered the meeting at 7:08 p.m.

b) SUBDIVISION APPLICATION EXTENSION – Chris Nielson

In November 2009 approval was granted for a lot line adjustment between Mr. Nielson's property and the adjacent family owned property. The subdivision approval expired on November 19, 2010. A review of the file undertaken by Camrose County confirmed that the subdivision continues to comply with the municipal bylaws, and the review further identified no planning reason to require reapplication for the subdivision. The Municipal Government Act allows the Village Council to provide an extension for the subdivision even after it has expired. Following this, Camrose County would send a letter to Mr. Nielson granting extension of their prior approval to subdivide with a new expiry date of August 17, 2012.

MOTION 117/11: MOVED BY Councillor Reinke that the Village Council approve the extension of the deadline to subdivide Lots 17 and 18, Block 9, Plan 782-3408 of the Village of Bawlf to August 17, 2012.

CARRIED.

Chris Nielson and Darrell Szott left the meeting at 7:10 p.m.
Terry-Lynn Sereda and Christee Langkamp entered the meeting at 7:12 p.m.

4. GENERAL GOVERNMENT

a) AGENDA

MOTION 118/11: MOVED BY Deputy Mayor Yuha to accept the Agenda with the addition of Items: 5.f) Traffic Delineators, 6.e) Road Repairs, 6.f) Repairs to Yard/Unsightly Lot, 8.f) Exemplary Service Medal Letter of Support for Rod Blatz; and the deletion of Item: 5.c) Letter from the Bawlf Public Library Board Treasurer.

CARRIED.

3. DELEGATIONS

a) *BAWLF PLAYSCHOOL SOCIETY FUNDING REQUEST– Terry-Lynn Sereda and Christee Langkamp*

The Playschool Society confirmed that the funding held in reserve by the Village of Bawlf to assist with capital construction undertaken by the Playschool Society is now requested for the purpose of offsetting operational expenses. The Village Council obtained details regarding past and current enrolment, monthly operational expenses, annual deficit amounts, and fundraising endeavours. The Village Council recommended that the Bawlf Playschool Society continue the process of acquiring a Gaming License as a means to offset expenses.

Terry-Lynn Sereda and Christee Langkamp left the meeting at 7:24 p.m.

4. GENERAL GOVERNMENT

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD July 13, 2011*

MOTION 119/11: MOVED BY Deputy Mayor Yuha that the Minutes of the Regular Meeting of Council held July 13, 2011 be accepted.

CARRIED.

c) *ACCOUNTS PAYABLE FOR JULY, 2011*

Accepted for audit purposes.

d) *FINANCIAL STATEMENT FOR JULY, 2011*

Accepted for audit purposes.

5. BUSINESS ARISING

a) *MACRAE STREET SEWER LINES UPDATE*

A quote for engineering services for a proposed sewer line dig and replace project for Macrae Street was received from James Marr. The Administration would need to contact James Marr and Focus Corporation for more information in order to chart an accurate comparison of the proposed engineering costs if the Village chooses the dig and replace option. Council briefly discussed James Marr's recommendation to reline the sewer pipes rather than replace them due to the size of the Village and magnitude of the project.

The Village Manager shared the recommendation of the City of Camrose Public Works department that the Village closely examine the condition of the lines by milling and obtaining camera footage prior to making a decision to reline or dig and replace the sewer lines. Undertaking the milling and camera work on Macrae, Sanden and King Streets will allow the Village Council to examine the pictures during the winter to determine the work to include in the 2012 budget.

MOTION 120/11: MOVED BY Councillor R. Blatz that the Council authorize the Administration to obtain quotations for the milling and camera work of King, Macrae, and Sanden Streets to a maximum cost of \$16,000 to be derived from the Sewer Operating Capital Account.

CARRIED.

b) DRAINAGE DITCHES ON MACRAE STREET, MARTIN AVENUE AND NORTH OF THE SCHOOL PARKING LOT

The Village Manager informed Council members of the work completed to re-grade the existing drainage ditches at the north end of Macrae Street (both the east and west sides), along Martin Avenue between Sanden and Macrae Streets and north of the new school parking lot. Unexpected events resulting in an over expenditure of this project's budget of \$2,500 + GST were outlined, and a detailed breakdown of the additional costs was provided. The total cost attributed to the trenching and re-grading of the drainage ditches along Macrae Street, Martin Avenue and north of the school parking lot was approximately \$8,000 + GST, of which \$2,800 was covered through existing budgets.

MOTION 121/11: MOVED BY Deputy Mayor Jody Yuha that the Village Council approve a budget adjustment in the amount of \$2,700 + GST for the excavation of the drainage ditches at the north end of Macrae Street, the west ditch along Martin Avenue between Sanden and Macrae Streets and the ditch north of the school parking lot and that the funds be derived from operational reserves.

Two Council Members voted in favour. Three Council Members did not vote in favour or opposed therefore Mayor G. Blatz declared the motion carried.

It was noted by Deputy Mayor Yuha that three Council Members did not vote and are required to vote as per the Municipal Government Act. Discussion ensued. Mayor G. Blatz indicated the Village has an invoice to pay; therefore, a motion is required.

Councillor Reinke indicated that she wanted to make a statement that Council did not vote on the over expenditure.

Mayor G. Blatz and Village Manager Horbasenko indicated that an email was sent to Council advising of the over expenditures and the reasons.

Councillor R. Blatz then indicated that he would make a motion under protest.

Mayor G. Blatz indicated he would not accept a motion made under protest.

MOTION 122/11: MOVED BY Councillor R. Blatz that the Village Council approve a budget adjustment in the amount of \$2,700 + GST for the excavation of the drainage ditches at the north end of Macrae Street, the west ditch along Martin Avenue between Sanden and Macrae Streets and the ditch north of the school parking lot and that the funds be derived from operational reserves.

CARRIED.

c) *LETTER FROM THE BAWLF PUBLIC LIBRARY BOARD TREASURER*

This item was struck from the agenda.

d) *BAWLF PLAYSCHOOL SOCIETY FUNDING REQUEST*

The Council expressed appreciation for the programs provided by the Bawlf Playschool Society. Council members believe that continued fundraising efforts, along with a gaming license and increased enrolment will be necessary for the Bawlf Playschool Society to continue its operations.

MOTION 123/11: MOVED BY Councillor Robbins that the Council allocate a portion of the reserves in the amount of \$5,000 to be given to the Bawlf Playschool Society to offset operational expenses for the 2011 calendar year.

CARRIED.

e) *SUBDIVISION APPLICATION EXTENSION*

Refer to Item 3.b).

6. NEW BUSINESS

f) *REPAIRS TO YARD/UNSIGHTLY LOT*

Council members considered a letter submitted by the landowner of Lot 25, Block 9, Plan 782-3408, which requested that the Village of Bawlf either perform or cover the expense of filling and compacting a trench that was dug on the property by a contractor hired by the Village to facilitate the replacement of a faulty cc valve. The letter also requested that the Village repair or replace a ladder loaned by the landowner and damaged by the contractor while being used to access the valve in the trench. Council members expressed concern that the landowner is undertaking landscaping work following the excavation without allowing time for the ground around the dig site to settle. The Council further discussed the importance of informing the landowner of this concern as soon as possible.

MOTION 124/11: MOVED BY Councillor Reinke that the Council approve the replacement of the damaged ladder belonging to the landowner of Lot 25, Block 9, Plan 782-3408, and further that the Public Works department provide the gravel and soil needed to fill the excavation dug to replace the cc valve at Lot 25, Block 9, Plan 782-3408.

CARRIED.

Tiffany Paul and Dale Stinson left the meeting at 8:53 p.m.

5. BUSINESS ARISING

f) *TRAFFIC DELINEATORS*

The Village Council considered a letter submitted via email to the Village Office by a resident in opposition to the pole barriers that have been placed on the Village road allowance by the landowner of Lots 9 and 10, Block 15, Plan 1869P, as well as two additional complaints that identified properties that were determined by Council to be in violation of the Village's Unsightly Premises bylaw.

Council recessed for ten minutes at 9:00 p.m.

MOTION 125/11: MOVED BY Deputy Mayor Yuha that a letter be written to the landowner of Lots 9 and 10, Block 15, Plan 1869P that the white traffic posts be removed from the Village road allowance by September 15, 2011.

CARRIED.

The Administration will mention the unsightly properties to the Bylaw Enforcement Officer.

6. NEW BUSINESS

a) *AUMA CONVENTION – September 28-30, 2011*

The program brochure for the Alberta Urban Municipalities Association (AUMA) Convention in Calgary was reviewed to determine the interest and availability of Council members to attend. The Village has budgeted for two registrations, two hotel rooms for three nights and travel expenses. Ingrid Buyks, the Regional Municipal intern, will attend the convention free of charge and offered to provide the Council with a report on two infrastructure sessions of particular interest.

MOTION 126/11: MOVED BY Councillor Reinke that the Village Council accept the program brochure for the Alberta Urban Municipalities Association (AUMA) as information.

CARRIED

b) *LETTER OF SUPPORT FOR CAMROSE & DISTRICT VICTIM SERVICES*

The Village Manager recommended that the Village Council send a letter of support to Camrose & District Victim Services as per their request, to accompany their grant application.

MOTION 127/11: MOVED BY Deputy Mayor Yuha that the Village Council approve writing a letter under the Mayor's signature supporting the Camrose and District Victim Services for their grant application process.

CARRIED.

c) *WATER AND WASTEWATER CAPACITY-BUILDING INITIATIVE*

Discussion took place regarding researching the proposed "Closer to Home" initiative of the Alberta Water and Wastewater Operators Association to assist with training and succession planning for water and wastewater operators in the Village of Bawlf.

MOTION 128/11: MOVED BY Councillor R. Blatz that the Village Council authorize the Administration to further research the Alberta Water and Wastewater Operators Association's "Closer to Home" initiative in order to bring additional information to a future Village Council Meeting.

CARRIED.

- d) *SHIRLEY McCLELLAN REGIONAL WATER SERVICES COMMISSION RESOLUTION*
The Village Manager informed the Council of a request made by the Shirley McClellan Regional Water Services Commission that the Village of Bawlf participate in the application for a grant from the Regional Collaboration and Strategic Initiative for funding to assist with administrative costs which will be associated with the development of the regional water line to Big Valley south of Stettler.

MOTION 129/11: MOVED BY Councillor R. Blatz that the Village Council authorize the Village of Bawlf to participate in an application for the Regional Water Facility Development project, submitted by the County of Stettler No. 6 under the Regional Collaboration and Strategic Initiative component of the Regional Collaboration Program.

CARRIED.

- e) *ROAD REPAIRS*

Grading of roads and ripping of the pavement on the northern block of Hanson Street was discussed. The Town of Daysland and Camrose County will be contacted for costs of grader services with a ripper.

MOTION 130/11: MOVED BY Councillor Robbins that the Village Council authorize the Administration to request pricing and act if reasonable and within budget to rip the pavement on the north block of Hanson Street.

CARRIED.

Discussion also arose regarding repaving a 14' width of Hanson Street in front of the hall and outdoor rink. This project has not been budgeted for. Mayor G. Blatz volunteered to contact Border Paving for a cost estimate.

Councillor R. Blatz left the meeting at 9:46 p.m.

7. STANDING COMMITTEE REPORTS

- a) *MAYOR'S REPORT*
As attached to these Minutes.
- b) *ADMINISTRATION REPORT*
As attached to these Minutes.

Councillor R. Blatz returned to the meeting at 9:50 p.m.

MOTION 131/10 MOVED BY Deputy Mayor Yuha that a letter be sent to the resident that attended the Village Office and verbally abused staff members, indicating that this type of behaviour will not be tolerated.

CARRIED.

c) *RECREATION & COMMUNITY SERVICES*

- i. *Dave Knipe Memorial Library – Councillor Robbins*
 - No meeting has been held.
 - A meeting will take place next week.

- ii. *Providence Place – Mayor G. Blatz*
 - No meeting has been held.
 - The next meeting will take place on August 24, 2011.

- iii. *Sanden Court*
 - A meeting was held on Monday, July 29 2011.
 - The quarterly report was presented as attached to these minutes.
 - One unit is vacant.
 - Repairs undertaken include two furnace replacements, and a plumbing repair.
 - Six additional furnaces and four living room windows will be replaced.
 - The next meeting will take place on September 27, 2011

- iv. *Bawlf & District Recreation Association – Councillor R. Blatz*
 - No meeting has been held.

- v. *BRAED – Mayor G. Blatz*
 - Mayor G. Blatz was unable to attend the meeting.

- vi. *Shirley McClellan Regional Water Services Commission – Councillor R. Blatz*
 - A meeting has not been held.
 - The next meeting will take place on August 18, 2011.

- vii. *Regional Children’s Centre – Councillor Reinke*
 - Councillor Reinke was unable to attend the meeting.
 - The next meeting will take place on Sept 13, 2011.

- viii. *Protective Services – Deputy Mayor Yuha*
 - A meeting has not been held.

- ix. *Bawlf Parent Council Meeting – Deputy Mayor Yuha*
 - A meeting has not been held.

- x. *Bawlf School Modernization Meeting – Deputy Mayor Yuha*
 - A meeting was held on August 8, 2011.
 - Six community groups were represented.
 - Issues with and suggestions for the existing gymnasium were discussed.
 - An idea was presented to keep the Junior High wing as well as the existing gym.
 - This strategy would save money by simplifying the demolition and would also retain the existing washrooms.

- The demolition would in this case take place at the current stairwell.
- The School Division representative cautioned that retaining the entire wing may influence the placement of the new structure, and recommended that this decision be made soon.
- Another meeting will take place within two weeks.

MOTION 132/11: MOVED BY Mayor G. Blatz to extend the meeting beyond 10:00 p.m.

CARRIED.

8. CORRESPONDENCE

- a) *Town of Bashaw 100 Year Anniversary Invitation*
Accepted for information. The Administration will send a note to thank Bashaw for the invitation and to congratulate the Council and staff on their milestone.
- b) *Battle River Watershed Alliance Newsletter – Summer 2011*
Accepted for information.
- c) *CDSS Board Meeting Minutes – May 16, 2011*
Accepted for information.
- e) *RSVPs from Past Council Members*
Accepted for information. Mayor G. Blatz will deliver gifts to the past Council members that live locally and were unable to attend the presentation this evening. The Administration will arrange for one gift to be shipped overseas.
- f) *Prime Minister’s Volunteer Awards*
Accepted for information. Nominations may include individuals, local business, and not-for-profit organizations and must be submitted by the end of August. The Village Manager will research the process for submitting nominations.
- g) *Exemplary Service Medal Letter of Support for Rod Blatz*
Accepted for information.

9. CONFIDENTIAL ITEMS

No confidential items

10. ADJOURNMENT

The meeting adjourned at 10:19 p.m.

These minutes were approved at the Regular Meeting of Council held September 21, 2011.

MAYOR

VILLAGE MANAGER