



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**

**In the Province of Alberta held on  
Wednesday, May 18, 2011 at 7:00 p.m.  
In the Bawlf Village Office**

**PRESENT:**

Mayor G. Blatz, Deputy Mayor Yuha and Councillors Blatz, Reinke & Robbins  
Lynn Horbasenko, Village Manager  
Tiffany Paul, Public Works Director  
Jocelyn Sparks, Communications Coordinator  
Vern Bernes, Canada Malting Company  
Allan Yamashita, Focus Corporation  
Ratepayers Terri Blackwell and David Gray

**1. CALL TO ORDER**

Mayor G. Blatz called the meeting to order at 7:00 p.m.

**2. DELEGATIONS**

*a) CANADA MALTING*

Vern Bernes outlined issues with the existing sewer line at Canada Malting and alternatives being explored to remedy the current problems resulting from lack of grade and possible line collapse. Mr. Bernes requested a letter from the Village to Canada Malting indicating awareness and approval of Canada Malting's plans to install either a septic tank or grinder pump, to assist in attaining necessary permits from the City of Camrose.

Allan Yamashita joined the meeting at 7:08 p.m.

Vern Bernes left the meeting at 7:14 p.m.

*b) FOCUS CORPORATION*

Allan Yamashita reviewed the tenders and progress to date on the sanitary sewer rehabilitation of Macrae, Sanden and King Streets, explaining differences between proprietary and non proprietary sewer lines. Options for going forward were discussed. Based on tender results, Focus Corporation recommends that Council pass a motion to reject all tenders.

Allan Yamashita left the meeting at 7:40 p.m.

### 3. GENERAL GOVERNMENT

a) *AGENDA*

**MOTION 64/11: MOVED BY** Councillor Robbins to accept the Agenda with the addition of Items: 5. h) Letter from Camrose County.

**CARRIED.**

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD APRIL 26, 2011*

**MOTION 65/11: MOVED BY** Councillor Blatz that the Minutes of the Regular Meeting of Council held April 26, 2011 be accepted as corrected.

**CARRIED.**

c) *ACCOUNTS PAYABLE FOR APRIL, 2011*

Accepted for audit purposes.

d) *FINANCIAL STATEMENT FOR APRIL, 2011*

Accepted for audit purposes.

**MOTION 66/11: MOVED BY** Deputy Mayor Yuha that the Village Council pay the bank loan for the lagoon out of reserves, with payment annually back to the reserve or to a separate account as necessary for auditing purposes.

**CARRIED.**

### 4. BUSINESS ARISING

a) *CANADA MALTING DELEGATION*

Canada Malting will pursue either improvement to existing sewer line or replacement with septic tank system.

**MOTION 67/11: MOVED BY** Councillor Blatz that the Village Council ask the Administration to write a letter in support of Canada Malting installing either a grinder pump to the existing sewer line or a septic tank sewer system.

**CARRIED.**

b) *SANITARY SEWER LINES COSTS AND RECOMMENDATIONS*

Council discussed cost variances, roadway reconstruction priorities, and impact of the various options.

Village Manager left the meeting at 8:01 p.m. and returned at 8:02 p.m.

Ratepayer Terri Blackwell left the meeting at 8:07 p.m. and returned at 8:09 p.m.

Councillor Blatz left the meeting at 8:18 p.m. and returned at 8:20 p.m.

Village Manager left the meeting at 8:20 p.m. and returned at 8:20 p.m.

**MOTION 68/11: MOVED BY** Deputy Mayor Yuha that, based on tender results, the Village Council reject all tenders received for the sanitary sewer rehabilitation on Macrae, Sanden and/or King Streets.

**CARRIED.**

**MOTION 69/11: MOVED BY** Councillor Blatz that the Village Council ask the Administration to explore the possibility of developing a tender document without engineering assistance for the total replacement of the water and sanitary sewer lines on Macrae, Sanden and/or King Streets, and if possible, proceed in sending out invitations to tender.

**CARRIED.**

c) *SPECIAL TAX BYLAW #577/11*

A by-law of the Village of Bawlf to provide a special tax to raise revenue to pay for a specific service or purpose by imposing three special taxes.

**MOTION 70/11: MOVED BY** Deputy Mayor Yuha that the Village Council give third reading to Bylaw 577/11.

**CARRIED.**

d) *MIL RATE BYLAW #578/11*

A by-law of the Village of Bawlf to authorize several rates of taxation for the 2011 taxation year.

**MOTION 71/11: MOVED BY** Deputy Mayor Yuha that the Village Council give second reading to By-Law 578/11.

**CARRIED.**

**MOTION 72/11: MOVED BY** Councillor Blatz that the Village Council give third reading to By-Law 578/11.

**CARRIED.**

e) *CAN-PAK GARBAGE AND RECYCLING AGREEMENTS*

The original proposed agreement between the Village of Bawlf and Can-Pak Environmental for the collection of garbage and recyclable materials within the Village limits was separated into two agreements.

**MOTION 73/11: MOVED BY** Councillor Reinke that the Village Council approve the two agreements for garbage collection and recyclables collection as prepared by Can-Pak Environmental effective February 1, 2011.

**CARRIED.**

f) *ALCOHOL LIABILITY INSURANCE FOR HALL RENTALS*

Additional information was presented regarding whether alcohol liability insurance is required for events booked at the Bawlf Community Centre.

**MOTION 74/11: MOVED BY** Councillor Blatz that the Village Council ask the Administration to invite the Village's insurance agent as the first delegation at the June Council Meeting for the purpose of clarifying the matter of insurance coverage with respect to consumption of alcohol during events at the Bawlf Community Centre.

**CARRIED.**

g) *2011 OPERATING AND CAPITAL BUDGET*

The final copy of the 2011 Operating and Capital Budget was provided for information as approved at the April 26, 2011 Regular Council Meeting.

## 5. NEW BUSINESS

a) *2010 AUDITED FINANCIAL STATEMENT*

The 2010 Audited Financial Statement was presented for approval by the Village Council. The Village Manager will obtain clarification from the auditors based on requests from Council.

**MOTION 75/11: MOVED BY** Councillor Reinke that the Village Council table the approval of the 2010 Audited Financial Statement to a future meeting.

**CARRIED.**

b) *DATE FOR ANNUAL GENERAL MEETING*

The date for Annual General Meeting will be set following approval by Village Council of 2010 Audited Financial Statement.

c) *DAYSLAND DRAINAGE AUTHORITY COST SHARE AGREEMENT*

Discussion took place regarding whether the Village should pursue discussions with the Daysland Drainage District regarding cost sharing options when the Daysland Drainage Ditch requires spring snow removal.

**MOTION 76/11: MOVED BY** Deputy Mayor Yuha that the Village Council ask the Administration to send a letter advising the Daysland Drainage District of the snow removal costs incurred by the Village of Bawlf in order to prevent flooding of the Village from the drainage ditch and further that the Village request the Daysland Drainage District consider assisting with the costs.

**CARRIED.**

d) *WATER TREATMENT PLANT MOTORS*

The Village Council was informed of an incident with the motors at the water treatment plant on Saturday, April 30, 2011 resulting from a power outage.

**MOTION 77/11: MOVED BY** Councillor Blatz that the Village Council table the decision regarding the purchase of a back up motor for the water treatment plant to a future meeting.

**CARRIED.**

e) *WATER AND SEWER SERVICES CONTRACT*

Councillor Reinke left the meeting at 9:06 p.m.

The Village Council discussed the rate of compensation for the interim water and sewer services contractor.

**MOTION 78/11: MOVED BY** Councillor Robbins that the Village Council authorize the compensation rates of \$30/day for normal routine daily duties and \$30/hour for tasks above and beyond the normal routine daily duties for the interim water and sewer services contractor.

**CARRIED.**

Councillor Reinke returned to the meeting at 9:08 p.m. (NOTE: Councillor Reinke abstained from the vote.)

f) *DUST CONTROL*

The Village Council discussed whether the Village should apply a dust control product to sections of Vrolson Road and Railway Avenue.

**MOTION 79/11: MOVED BY** Deputy Mayor Yuha that the Village Council approve application of a dust control product to 200 metres of Vrolson Road north of Alberta Avenue and to 350 metres of Railway Avenue east from the end of the pavement to the end of the outfield fence of the ball diamond as soon as possible.

**CARRIED.**

g) *ROLES & RESPONSIBILITIES OF OFFICIALS IN LOCAL GOVERNMENT*

The Village Manager presented additional information regarding roles and responsibilities of the Councillors, Mayor, and CAO and an opportunity to hold an information session facilitated by Municipal Affairs.

**MOTION 80/11: MOVED BY** Councillor Reinke that the Village Council accept the details regarding hosting a Municipal Affairs session on roles and responsibilities as information.

**CARRIED.**

h) *CAMROSE COUNTY FIRE PROTECTION SERVICES LETTER*

Discussion arose regarding a letter from Reeve Don Gregorwich of Camrose County concerning fire protection services and the Fire Chief retirement status in the Village of Bawlf.

**MOTION 81/11: MOVED BY** Councillor Reinke that the Village Council ask the Administration to draft a letter under the Mayor's signature to inform Reeve Gregorwich that Rod Blatz will resume duties as acting Fire Chief effective immediately.

**CARRIED.**

## 6. STANDING COMMITTEE REPORTS

a) *MAYOR'S REPORT*

As attached to these Minutes.

Councillor Blatz left the room at 9:34 and returned at 9:39.

b) *ADMINISTRATION REPORT*

As attached to these Minutes.

Councillor Blatz reported that a group of volunteers will assist the owner with the cleanup of Lots 5-8, Block 3, Plan RN57.

**MOTION 82/11: MOVED BY** Councillor Blatz that the Village Council ask the Administration to cease legal proceedings against the owner of Lots 5-8, Block 3, Plan RN57 as a group of volunteers will assist with the cleanup of the lots.

**CARRIED.**

**MOTION 83/11: MOVED BY** Councillor Reinke that the Village Council ask Administration to draw from the contingency fund to a maximum of \$2000 to pay Camrose County for weed control services.

**CARRIED.**

c) *RECREATION & COMMUNITY SERVICES*

i. *Dave Knipe Memorial Library – Councillor Robbins*

- A meeting was held on May 11, 2011.
- A \$600 donation was received from the Lutheran Church Ladies.
- Storytelling for playschool took place May 18, 2011 at 10:30.
- Annual survey received more responses in comparison with previous years.
- The next meeting will be held on June 7, 2011 at 7:00 p.m.

ii. *Providence Place – Mayor G. Blatz*

- May board meeting unattended due to Village Council Meeting.

iii. *Sanden Court*

- No meeting will be held until July.

Tiffany Paul and Terri Blackwell left the meeting at 9:54 p.m.

iv. *Bawlf & District Recreation Association – Councillor Blatz*

- Volunteers needed to work booth at Jaywalkers Jamboree and to assist with Saturday take down at 8:00 p.m. and clean up back in Bawlf.

v. *BRAED – Mayor Blatz*

- Annual General Meeting will be held in Hardisty.

vi. *Shirley McClellan Regional Water Services Commission – Councillor Blatz*

- A meeting was held on May 5, 2011 in Castor.
- Debenture vote was tabled; first debenture payment due March 2012.
- A motion was made to accept a business plan as presented, which is necessary to continue operations.
- Big Valley submitted a letter of withdrawal from the SMRWSC, which will be researched and may require approval from the Minister.
- Next meeting will be held early in June.

vii. *Regional Children's Centre*

- Councillor Reinke was unable to attend the Annual General Meeting.

- viii. *Protective Services – Deputy Mayor Yuha*
- No meeting was held.
- ix. *Bawlf Parent Council Meeting – Deputy Mayor Yuha*
- A meeting was held on April 27, 2011.
  - 60<sup>th</sup> Anniversary celebration will not be held.
  - Parents/students with concerns regarding new report cards are requested to submit letters to Michelle Beattie for presentation to Dr. Payne.
  - Think Day a success.
  - 21<sup>st</sup> Century Learning presentations by students and Skype demonstration with South Korea was impressive.
  - Principal's report indicated that the 2% surplus required of all BRSD schools will not be achieved by Bawlf School in the 2011/12 budget.
  - Projected enrolment is down 24 students for 2011/12.
  - Library and Admin Assistant staff hours will be reduced as well as a 1.5 FTE reduction in teaching staff.
- x. *Bawlf School Modernization Meeting – Deputy Mayor Yuha*
- The first meeting of a new committee formed to promote modernization to the Bawlf School was held on May 11, 2011.
  - A 12.2 million project budget is proposed by the Battle River School Division.
  - Committee is looking for needs within the community that could utilize and benefit from the school modernization.

**MOTION 84/11: MOVED BY Mayor Blatz to extend meeting beyond 10:00 p.m.  
CARRIED.**

## **7. CORRESPONDENCE**

- a) Battle River Watershed Alliance Newsletter
- b) Garbage Collection Complaint
- c) Town of Nanton – Alberta Communities' Challenge
- d) Russ Olansky Retirement

## **8. CONFIDENTIAL ITEMS**

None

## **9. ADJOURNMENT**

The meeting adjourned at 10:11 p.m.

These minutes were approved at the Regular Meeting of Council held June 8, 2011.

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MAYOR

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VILLAGE MANAGER