



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**
In the Province of Alberta held on
Tuesday, March 15, 2011 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz, Deputy Mayor Yuha and Councillor Robbins
Lynn Horbasenko, Village Manager
Myrna Schapansky, Office Administrator
Laurie Callsen, Reporter – Camrose Canadian
Fern Reinke – resident

REGRETS:

Councillor R. Blatz

1. CALL TO ORDER

Mayor G. Blatz called the meeting to order at 7:00 p.m.

2. DELEGATIONS

None.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 33/11: MOVED BY Deputy Mayor Yuha to accept the Agenda with the addition of Items: 5. j) Subdivision Application – SE 36-45-18-W4, 5. i) Bawlf Public Library's Annual Report and 2010 Financial Statement, 7. g) Bawlf Public Library Board Letter and 7.h) Camrose County Press Release – Wood Biomass Boiler.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD FEBRUARY 16, 2011

MOTION 34/11: MOVED BY Councillor Robbins that the Minutes of the Regular Meeting of Council held February 16, 2011 be accepted as corrected.

CARRIED.

c) ACCOUNTS PAYABLE – For February, 2011

Accepted for audit purposes.

Item: 3. b)

- d) *FINANCIAL STATEMENT FOR JANUARY, 2011*
Accepted for audit purposes.
- e) *FINANCIAL STATEMENT FOR FEBRUARY, 2011*
Accepted for audit purposes.

4. BUSINESS ARISING

- a) *COUNCILLOR PORTER RESIGNATION AND FOLLOWUP LETTER*
During the “in camera” portion of the February 16, 2011 Council Meeting, Councillor Porter submitted her letter of resignation. Village Council did not “come out of camera” at the time to accept her resignation. Councillor Porter submitted a follow-up letter.
MOTION 35/11: MOVED BY Deputy Mayor Yuha that Village Council regretfully accept the letter of resignation from Councillor Reta Porter received on February 16, 2011 and that the Council also accept Councillor Porter’s February 18, 2011 letter as information.

CARRIED.

- b) *LONG TERM GARBAGE COLLECTION*
For several years prior to July, 2010, the garbage collection service was contracted out and the contractor utilized his personal truck and trailer to transport the Village garbage to the Kelsey Transfer Site. From mid July, 2010 to mid February, 2011, the Village’s garbage collection was included in the Public Works Director’s job description with the Village paying a weekly fee for the use of the Director’s personal truck and trailer. When the Director resigned, the Village contacted Can-Pak Environmental and the company was willing to help us out on a short term basis.

MOTION 36/11: MOVED BY Deputy Mayor Yuha that the Village of Bawlf contract Can-Pak Environmental for garbage collection services at a maximum cost of \$10 per household/business per month realizing that there may be incremental increases.

CARRIED.

5. NEW BUSINESS

- a) *BY-ELECTION SCHEDULE*
With the resignation of Councillor Porter on February 16, 2011 the Village is required to hold a by-election within 90 days.

MOTION 37/11: MOVED BY Councillor Robbins that Village Council approve May 2, 2011 as Election Day, April 27, 2011 as the Advanced Poll Date and April 4, 2011 as Nomination Day for the Village of Bawlf by-election with the understanding that the Returning Officer will follow the required advertizing timelines as set out in the Local Authorities Elections Act.

CARRIED.

b) *APPRECIATION AND GRATITUDE TO PAST COUNCIL MEMBERS*

Past practices for thanking past members of council have varied from letters, plaques or gift certificates. There is no policy in place.

MOTION 38/11: MOVED BY Deputy Mayor Yuha that Village Council ask Administration to contact other municipalities regarding their policies and practices of appreciation and gratitude to past council members and draw up a policy for the Village of Bawlf.

CARRIED.

c) *BYLAW 557/08 – POSITION OF CHIEF ADMINISTRATIVE OFFICER*

Bylaw 557/08, passed on March 2008 for the purpose of establishing the position of Chief Administrative Officer, was presented to Village Council for information.

d) *LETTER TO ALBERTA TRANSPORTATION RE: LIFT STATION UPGRADES*

A letter, dated February 16, 2011, was submitted to Alberta Transportation by Focus Corporation supporting the Village of Bawlf's request for funding through the Alberta Municipal Water/Wastewater Partnership (AMWWP) Program for upgrades to our lift station. Even though lift station upgrades are considered priority 3 items, the letter stated that short term replacement of the old electrical panel, the pump controllers and the level sensors is required due to advanced aging. Problems include bulb level sensors malfunctioning, false alarms and frequent maintenance issues. In 2007, the Village submitted a similar application to Alberta Transportation under the AMWWP Grant Program. Funding was not approved at that time.

MOTION 39/11: MOVED BY Deputy Mayor Yuha that the Village Council accept the letter written to Alberta Transportation by Focus Corporation on behalf of the Village of Bawlf for Lift Station Upgrades through the Alberta Municipal Water/Wastewater Partnership Program as information.

CARRIED.

e) *2010 OPERATING COSTS FOR THE BAWLF COMMUNITY CENTRE*

The 2010 Operational Costs for the Bawlf Community Centre and a request for approval from Village Council to provide a cheque to the Bawlf and District Lions Club for the operating deficit were presented to Council.

MOTION 40/11: MOVED BY Councillor Robbins that the Village Council approve payment to the Bawlf and District Lions Club in the amount of \$5,409 for the 2010 net operational costs for the Bawlf Community Centre and that a letter be sent to the Lions Club thanking them for donating the capital cost of the ice machine in the amount of \$3,360.

CARRIED.

f) *REQUEST FOR INSPECTION – DEPUTY MAYOR YUHA*

After careful consideration and after speaking with a Municipal Advisor at Municipal Affairs, Deputy Mayor Yuha presented the following motion.

MOTION 41/11: MOVED BY Deputy Mayor Yuha that the Village of Bawlf Council request, pursuant to Section 571 of the Municipal Government Act, an Inspection of the Village of Bawlf for review of Councillor conduct and adherence to the Roles and Responsibilities of Councillors.

A recorded vote was requested by Deputy Mayor Yuha.

In favour of the resolution: Mayor Blatz, Deputy Mayor Yuha and Councillor Robbins.

CARRIED.

g) CONFIDENTIALITY – DEPUTY MAYOR YUHA

Deputy Mayor Yuha reminded Council Members that discussions held during “in camera” sessions must be kept confidential and not discussed in the community.

h) SANDEN COURT BOARD MEMBERSHIP

The Village of Bawlf received a request from the Chair of the Sanden Court Board for Village Council’s approval to allow former Councillor Reta Porter to remain on the Sanden Court Board.

MOTION 42/11: MOVED BY Deputy Mayor Yuha that the Village Council approve allowing Reta Porter to remain as a member of the Sanden Court Board for the remainder of the three year term.

CARRIED.

MOTION 43/11: MOVED BY Councillor Robbins that Village Council defer appointing a member of Council to serve as the Village representative on the Sanden Court Board for the remainder of the three year term until after the May 2, 2011 Election.

CARRIED.

Mayor Blatz volunteered to attend the April 26th Sanden Court Board Meeting on behalf of Village Council.

i) 2011 VOLUNTEER APPRECIATION WEEK

Volunteer Appreciation Week is April 10-16. The Council has budgeted \$500 in 2011 to host an event to show our appreciation for the work and time our local volunteers donate toward making Bawlf a better place to live, work and play.

MOTION 44/11: MOVED BY Deputy Mayor Yuha that the Village Council ask the Administration to organize and host a Volunteer Appreciation event on April 14th, 2011 at 7:00 p.m. at the Bawlf Community Centre with costs not to exceed the budgeted amount of \$500 and that invitations be sent to all groups; notices be included with the utility bills and that notices be mailed out to everyone including the rural residents.

CARRIED.

j) SUBDIVISION – SE 36-45-18-W4

Camrose County received an application for a natural split/first parcel out of SE 36-45-18-W4. The Village of Bawlf has no objections to the subdivision.

k) BAWLF PUBLIC LIBRARY 2010 FINANCIAL STATEMENT AND ANNUAL REPORT

The Bawlf Public Library 2010 Financial Statement and Annual Report were distributed. Council Members are asked to review both documents and bring any questions or comments to the April Council Meeting.

6. STANDING COMMITTEE REPORTS

a) *MAYOR'S REPORT*

As attached to these Minutes.

b) *ADMINISTRATION REPORT*

As attached to these Minutes.

c) *RECREATION & COMMUNITY SERVICES*

i. *Dave Knipe Memorial Library – Councillor Robbins*

Councillor Robbins reported on the March 9, 2011 meeting:

- Sherran Dermott's Beginner Genealogy Workshop held on February 17th was a huge success. Two new memberships were purchased at the workshop. Plans are being made to hold another workshop. A Scrapbooking Workshop will be held on March 24th with Trudy Benke.
- The Librarians will be reading to the students of the Bawlf School for Literacy Day.
- The VIP Meats fundraiser raised \$550.00. The Library Board would like to ask for help with their fundraiser and would like to challenge Village Council to beat the Library Board's sales. The Board could use more community support with these types of fundraisers.
- The Annual General Meeting is April 13, 2011 at 7:30 p.m. followed by the Regular Meeting.
- The Library's Income and Expense Statement and Annual Report were presented to Council.
- The door to the Library is broken.
- The next meeting will be held on March 9th, 2011.

ii. *Providence Place – Mayor G. Blatz*

- A meeting was held on February 23, 2011.
- The Board was updated on the interior design of the new suites.
- A retention pond will be dug to hold the water from the building.
- The fire pump should be there the middle of April.
- The water bill problem with the Town of Daysland has not been resolved. The Board will check with other buildings in Daysland regarding their bills.
- No reply regarding the joint access road with the hospital.
- Financing was discussed.
- The Food Safety Inspection was passed with no complaints.
- A report was given on the number of new suites sold and of how many are waiting for deposits.
- The next meeting will be held on March 30, 2011.

iii. *Sanden Court*

- No meetings were held.

iv. *Bawlf & District Recreation Association – Councillor Blatz*

- No meetings were held.

- v. *BRAED – Mayor Blatz*
 - Mayor G. Blatz and Village Manager Horbasenko attended a special board meeting on February 24th in Killam to discuss recent changes in BRAED’s relationship with AB Finance & Enterprise.
 - A reduction in base funds and a drastic reduction in staff support were announced on February 4th.
 - Partnerships will have to be formed. The Camrose office will close and BRAED will become a part of Edmonton.
 - The cost to be a member of BRAED has been \$.35 per capita. Next year the cost will increase to \$1.80 or \$2.54 per capita.
 - Municipalities will have to decide which are going to stay with BRAED.

- vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Yuha*
 - Copies of the original agreements and signed bylaws were not sent out as promised.
 - The next Commission meeting will be held on March 31, 2011.

- vii. *Regional Children’s Centre*
 No meetings were held.

 Terri Lynn Sereda of the Regional Children’s Centre asked if the Village of Bawlf would sell the garbage bin that is located behind the Bawlf Community Hall to the Regional Children’s Centre.
MOTION 45/11: MOVED BY Deputy Mayor Yuha that the Village Council donate the garbage bin located behind the Bawlf Community Hall to the Regional Children’s Centre.

CARRIED.

- viii. *Protective Services – Deputy Mayor Yuha and Councillor Porter*
 Deputy Mayor Yuha and Village Manager Horbasenko attended the Regional Emergency Management Services Liaison Meeting and the meeting went well.

- ix. *Bawlf Parent Council Meeting – Deputy Mayor Yuha*
 - No meetings were held.

7. CORRESPONDENCE

- a) Minutes of the February 14, 2011 Shared Fire Services Funding Agreement Minutes.
- b) Letter from Alberta Municipal Affairs – Municipal Sustainability Initiative (MSI) Funding.
- c) Letter from Alberta Environment – Chlorine Disinfection Change from Monochloramines to Free Chlorine.
- d) AUMA President’s Summit on Energy.
- e) Battle River Watershed Alliance Newsletter.
- f) Bawlf & District Recreation association 2010/11 Financial Summary and 2011 List of Officers.

- g) Bawlf Public Library Board Snow Removal Letter.
- h) Camrose County Press Release – Wood Biomass Boiler.

8. CONFIDENTIAL ITEMS

NONE

9. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

These minutes were approved at the Regular Meeting of Council held April 26, 2011.

MAYOR

VILLAGE MANAGER