



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**  
In the Province of Alberta held on  
**Wednesdays, May 19 & 26, 2010 at 7:00 p.m.**  
**In the Bawlf Village Office**

**PRESENT:**

Mayor Iwanus, Deputy Mayor Szott and Councillors Blatz, Porter and Yuha  
Lynn Horbasenko, Village Manager  
Myrna Schapansky, Administrator  
Dennis Wishnowski – CDSS Rural Representative  
Corporal Jim Link, Camrose RCMP  
Bill and Brigitte Lenius  
Bill Schulte and Perry Roberts, Battle River School Division; Christine Ginther and Terry-Lynn Sereda,  
Bawlf Playschool Society

**1. CALL TO ORDER**

Mayor Iwanus called the meeting to order at 7:00 p.m.

**2. DELEGATIONS**

- a) 7:00 p.m. - Dennis Wishnowski - CDSS Rural Representative
- Dennis joined the CDSS Board in November, 2009 as the Rural Representative.
  - He continues to familiarize himself with the position and encourages the villages to share their needs and expectations with him.
  - It is anticipated that there will be some cuts to the budget in the future.
- Mr. Wishnowski left the meeting at 7:15 p.m.

- b) 7:15 p.m. - Corporal Jim Link - Camrose RCMP Detachment
- The Camrose Detachment has been busier and short staffed this past year.
  - Corporal Link has submitted several requests for a minimum of one additional member for the Camrose Detachment. A new cadet began on May 14<sup>th</sup> and will receive training in Wetaskiwin.
  - Break and enters have increased as have thefts of gasoline.
  - Future plans include working through the schools once again and attempting to reduce mailbox vandalism.
  - Mayor Iwanus invited Corporal Link to the Mayors/Reeve/Administrators Meeting to be held on June 23<sup>rd</sup> in Bawlf to discuss Rural Crime Watch.
- Corporal Link left the meeting at 7:30 p.m.

## c) 7:30 p.m. - Bill and Brigitte Lenius – Village Residents

- Mr. and Mrs. Lenius inquired about the possibility of a relief from the setback requirements as set out in the Village of Bawlf Land Use Bylaw 526/04 and amendment Bylaw 554/08 for their vacant lot (Lot 21, Block 5, Plan 022 2155) on the corner of Jamieson Street and Molstad Avenue.
- The current bylaw states that the main building shall be set back at least six metres from the front boundary of the lot and where a lot abuts two or more roads, the Development Authority may require that front yard setbacks be observed from more than one road.
- If the six metre setbacks are required on both Jamieson Street and Molstad Avenue, it would be difficult to position a 1400 square foot house on the lot.
- Due to the road allowance being 22 feet wide, Mr. Lenius requested Council's approval of a relaxation on the 20-foot setback on the flanking side (along Molstad Avenue) of 16 feet (ie. leaving four feet between the potential house and the property line, which would be 26 feet from the edge of the roadway).
- Development Officer Lynn Horbasenko stated that a relaxation cannot be granted prior to the submission of a development permit application which shows the proposed house location and that relaxations could be taken into consideration during the process of reviewing the application.

Mr. and Mrs. Lenius left the meeting at 7:45 p.m.

## d) 7:45 p.m. - Bill Schulte, Assistant Superintendent of Schools and Percy Roberts, Director of Maintenance and Operations, Battle River Regional Division; Christine Ginther and Terry-Lynn Sereda, Bawlf Playschool Society

- The Bawlf Playschool Society, through a partnership with the Battle River School Division (BRSD), has been granted two modules by Alberta Children and Youth Services to house their Playschool and Out-of-School Care Centre. The BRSD was also granted funding for the installation of the services and the facility.
- The modules are expected to be delivered late June or early July.
- Discussion arose regarding the fact that the sidewalk along the east property line is far too low to permit the site to drain to the roadway. Questions raised included whether or not a sidewalk is required, who should cover the cost of installing a sidewalk at the proper elevation, and should the existing concrete sidewalk be buried or removed.
- Historically, the Village has followed the practice of requiring the developer to be responsible for the costs associated with the installation of services and sidewalks. The BRSD stated that the installation grant is limited and asked that Council consider covering the cost of installing a new sidewalk at the proper elevation.

The group left the meeting at 8:00 p.m.

### 3. GENERAL GOVERNMENT

a) *AGENDA*

**MOTION 44/10: MOVED BY** Councillor Blatz to accept the Agenda with the addition of:

2. d) Battle River School Division – Delegation
5. f) Bawlf Public Library Board Letter

- 5. g) Rural Children's Centre – Sidewalks
- 7.d) Kids Help Phone – Donation Request

**CARRIED.**

- b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD APRIL 21, 2010*  
**MOTION 45/10: MOVED BY** Councillor Yuha that the Minutes of the Regular Meeting of Council held April 21, 2010 be accepted as corrected.

**CARRIED.**

- c) *ACCOUNTS PAYABLE – For April 16 –May 13, 2010*  
 Accepted for audit purposes.

- d) *FINANCIAL STATEMENT FOR APRIL, 2010*  
 Accepted for audit purposes.

#### 4. BUSINESS ARISING

- a) *2010 MIL RATE BYLAW – BYLAW 572/10 TO SET THE 2010 MIL RATE*  
 The Administration reported that comments were not submitted by any residents after first reading of the bylaw to set the 2010 mil rate.

**MOTION 46/10: MOVED BY** Deputy Mayor Szott that Village Council give second reading to Bylaw 572/10.

**CARRIED.**

**MOTION 47/10: MOVED BY** Councillor Blatz that Village Council give third reading to Bylaw 572/10.

**CARRIED.**

- b) *BORROWING BYLAW – BYLAW 573/10 TO BORROW FUNDS FOR THE LIFT STATION UPGRADES*  
 The Administration reported that comments were not submitted by any residents after first reading of the bylaw to borrow funds for the upgrades required at the lift station.

**MOTION 48/10: MOVED BY** Councillor Porter that Village Council give second reading to Bylaw 573/10.

**CARRIED.**

**MOTION 49/10: MOVED BY** Councillor Yuha that Village Council give third reading to Bylaw 573/10.

**CARRIED.**

#### 5. NEW BUSINESS

- a) *VILLAGE OF BAWLF PUBLIC LIBRARY 2009 AUDITED FINANCIAL STATEMENT*  
 The Village of Bawlf Public Library Board submitted its 2009 audited financial statement to the Village Council for information.

**MOTION 50/10: MOVED BY** Councillor Blatz that the Village Council appoint Shelly Erickson as the auditor for the Bawlf Public Library for 2009.

**CARRIED.**

**MOTION 51/10: MOVED BY** Councillor Porter that Village Council accept the Village of Bawlf Public Library 2009 Audited Financial Statement as information.  
**CARRIED.**

b) *2010 SENIORS' WEEK PROCLAMATION*

The Seniors Advisory Council for Alberta requested that all communities proclaim the second week in June as Seniors' Week.

**MOTION 52/10: MOVED BY** Councillor Yuha that Village Council proclaim June 7-13, 2010 as Seniors' Week and include the proclamation in the June 2010 Village Voice.

**CARRIED.**

c) *VILLAGE OF BAWLF FIRE CHIEF AND DEPUTY FIRE CHIEF JOB DESCRIPTIONS*

The Administration prepared a draft job description for the Village of Bawlf Fire Chief and presented the draft for discussion. A job description for the Deputy Fire Chief will be drafted upon Council's approval of the Chief's job description.

**MOTION 53/10: MOVED BY** Deputy Mayor Szott that the Village of Bawlf Fire Chief and Deputy Fire Chief Job Descriptions be deferred to a future meeting.

**CARRIED.**

d) *FIRE FIGHTING CHARGES FOR VILLAGE FIRES*

Discussion arose regarding the fees that the Village should charge residents for fighting fires within the Village limits.

**MOTION 54/10: MOVED BY** Councillor Yuha that the Fire Fighting Charges for Village Fires be deferred to a future meeting.

**CARRIED.**

e) *DEVELOPMENT PERMIT FOR LOT 8B, BLOCK 17, PLAN 092 6572*

A development permit has been submitted with a request for a variance; specifically an encroachment into the required 20 foot flanking side setback of 3' 1¼" at the rear corner of the house and 5' 5" at the front corner. The Development Officer feels that the current sightlines as well as possible future sightlines would not be affected by this variance and therefore, approved the development permit with the variances.

**MOTION 55/10: MOVED BY** Councillor Blatz that Village Council support the approval of the setback variances of 3' 1¼" at the rear corner of the house and 5' 5" at the front corner on the flanking side of Lot 8B, Block 17, Plan 092 6572.

**CARRIED.**

f) *BAWLF PUBLIC LIBRARY LETTER*

The Village of Bawlf Public Library Board submitted a letter to the Village Council indicating that the temperature in the library portion of the building has been fluctuating, occasionally by as much as six degrees Celsius.

**MOTION 56/10: MOVED BY** Deputy Mayor Szott that a letter be sent to the Village of Bawlf Public Library Board stating that we are aware of their concerns regarding the room temperature and that Administration will speak to the Bawlf Public Library employees to resolve the issues.

**CARRIED.**

*g) RURAL REGIONAL CHILDREN'S CENTRE SIDEWALKS*

Discussion arose regarding the Battle River School Division's request to have the Village cover the cost of installing a new sidewalk along Macrae Street in front of Lot F, Block 9, Plan 1869P. It was the consensus of Council that the administration obtain estimates for the installation of a new sidewalk in this area and that the project be discussed during the 2011 Budget process.

**MOTION 57/10: MOVED BY** Councillor Yuha that a letter be sent to the Battle River School Division, with a carbon copy to the Bawlf Playschool Society, acknowledging the School Division's willingness to remove the old concrete sidewalk along Macrae Street adjacent to Lot F, Block 9, Plan 1869P and to fill the area to the proper grade with the concrete to be retained for Village purposes and that administration obtain estimates for the installation of new sidewalks in this area.

**CARRIED.**

**6. STANDING COMMITTEE REPORTS**

a) MAYOR'S REPORTS

As attached to these Minutes.

**MOTION 58/10: MOVED BY** Mayor Iwanus to extend the meeting beyond 10:00 p.m..

**CARRIED.**

b) ADMINISTRATION REPORT

As attached to these Minutes.

*\* The May 19, 2010 meeting was adjourned at 10:30 p.m.*

*\* The following agenda items were deferred and discussed at the subsequent meeting on Wednesday, May 26, 2010.*

c) RECREATION & COMMUNITY SERVICES

*i. Dave Knipe Memorial Library – Councillor Yuha*

Councillor Yuha reported on the May 12, 2010 meeting.

- The Library Board Membership Policy was amended to reflect the appointment of board members in October and in conjunction with the election cycle.
- The Board will be updating their policies and by-laws in the near future.
- Updates were provided on the book sale, survey, colouring contest and reading month.

*ii. Providence Place – Councillor Blatz*

Councillor Blatz reported on the April 28, 2010 meeting.

- A design meeting was held to discuss Phase IV.

- The new cost of services agreement was accepted.
  - The proposed budget for 2010-2011 was reviewed.
  - The next meeting is scheduled for May 26, 2010.
- iii. *Sanden Court – Councillor Porter*  
Councillor Porter reported on the April 27, 2010 meeting.
- A three-year business plan was discussed.
  - The Board hired a maintenance person to be on call for emergencies.
  - A Damage Deposit policy was passed.
  - Unit 1 will become the non-smoking unit and Unit 2 will be the smoking unit.
  - The furnaces were serviced in December 2009.
  - Mayor Iwanus reported on the thank you letter to be sent to past board members.
- iv. *Bawlf & District Recreation Association – Deputy Mayor Szott*  
Deputy Mayor Szott reported that no meetings were held.
- v. *BRAED – Mayor Iwanus*  
Mayor Iwanus reported that no meetings were held.
- vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott*  
Deputy Mayor Szott reported that no meetings were held.
- vii. *Regional Children’s Centre – Councillor Blatz*  
Councillor Blatz reported on the recent Annual General Meeting.
- The new teacher was introduced.
  - The new building is to arrive no later than the end of July and the programs will begin in September.
  - The shovel ceremony is scheduled for Friday, May 28, 2010.
- viii. *Protective Services – Mayor Iwanus and Deputy Mayor Szott*  
Mayor Iwanus reported on the meeting held on May 3, 2010.
- Discussions and negotiations on various aspects of the fire department and the provision of fire services continued.
- ix. *Bawlf Community Builders – Councillor Porter*  
Councillor Porter reported on the meeting held on May 20, 2010.
- Several volunteers assisted with the Planting Bee with flowers being planted at the Village Entrance Sign, Shrub Bed near the Post Office, and Village Complex Building.
  - The BCB are planning a “fun in the park” day on August 14, 2010.
  - The group plans on applying for the “Kraft Grant” to allocate toward the proposed trail system.
  - The next meeting is scheduled for June 10, 2010.

## 7. CORRESPONDENCE

- a) CDSS Board Meeting Minutes for March 22, 2010.
- b) Battle River Watershed Spring, 2010
- c) Bawlf Public Library Annual General Meeting Minutes held April 14, 2010
- d) Kids Help Phone – donation request

**MOTION 59/10: MOVED BY Councillor Blatz** that the letter from the Kids Help Phone organization requesting a donation be accepted for information.

**CARRIED.**

**8. CONFIDENTIAL ITEMS**

**MOTION 60/10: MOVED BY Councillor Porter** that Council move in camera at 9:04 p.m. to discuss the Old Hall, Bylaw Enforcement and Fire Department Committee.

**CARRIED.**

Council returned to the open meeting at 9:50 p.m.

**9. ADJOURNMENT**

The meeting adjourned at 9:51 p.m.

These minutes were approved at the Regular Meeting of Council held June 15<sup>th</sup>, 2010.

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MAYOR

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VILLAGE MANAGER