



MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday, March 17, 2010 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor Iwanus, Deputy Mayor Szott and Councillors Blatz, Porter and Yuha
Lynn Horbasenko, Village Manager
Myrna Schapansky, Administrator
Karen Robbins, Terry Lindballe and Gladys Stock, Bawlf Public Library Board

1. CALL TO ORDER

Mayor Iwanus called the meeting to order at 7:00 p.m.

2. DELEGATIONS

a) Village of Bawlf Library Board (Karen Robbins, Terry Lindballe and Gladys Stock)

Karen Robbins, Chairperson, spoke on behalf of the Bawlf Public Library Board.

- The 2009 audit will be late.
- Ms. Robbins briefly reviewed the 2010 Public Library Survey.
- Rhyme Times was held to encourage children to enjoy books at a very young age. The library was given a box of children's books.
- The Cow Bus visited the Bawlf Library. The Library once again received more children's books at no cost.
- Parkland Regional Library staff weeded out the old books.
- The Summer Reading Program will be offered again this summer.
- A book and bake sale will be held at the Village Garage Sale.
- The meat sale fundraiser through VIP Food Processors raised approximately \$600.00 and will be held again in September.
- Mayor Iwanus complimented the efficiency of the staff. The database is on the website and is easy to use.
- Mayor Iwanus suggested the terms of all Village committee or board appointments should be the same as municipal elections (ie. three years) although not necessarily all members of the board at one time.

The delegation left the meeting at 7:20 p.m.

3. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 19/10: MOVED BY Councillor Yuha to accept the Agenda with the addition of:

8. b.) Fire Department

CARRIED.

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD FEBRUARY 17, 2010*

MOTION 20/10: MOVED BY Councillor Porter that the Minutes of the Regular Meeting of Council held February 17, 2010 be accepted as corrected.

CARRIED.

c) *ACCOUNTS PAYABLE – For February 12 – March 11, 2010*

Accepted for audit purposes.

4. BUSINESS ARISING

a) *LIFT STATION GENERATOR AND UPGRADE COSTS*

In 2009, the Village hired Banner Engineering to evaluate, research and recommend a solution to rectify the ongoing problems at the sewer lift station. As a result, Banner has recommended that the Village purchase a natural gas generator, replace the pump motors, remove the furnace and install a Catadyne heater.

MOTION 21/10: MOVED BY Councillor Yuha that the Village Council approve the amended scope, timeline and cost for the lift station upgrade project and that a maximum of \$80,000.00 be borrowed through ATB Financial to finance the complete lift station project.

CARRIED.

b) *ORGANIZATIONAL CHART – UPDATE*

Minor adjustments were made to the Village of Bawlf Organizational Chart.

MOTION 22/10: MOVED BY Councillor Blatz that the Village Council approve the proposed amended Organizational Chart dated March 4, 2010.

CARRIED.

5. NEW BUSINESS

a) *2010 FIRE DEPARTMENT FINAL BUDGET*

This item will be discussed after the in camera discussion regarding the Fire Department.

b) *REGIONAL ASSESSMENT REVIEW BOARD AGREEMENT*

Due to new legislation effective January 1, 2010, Camrose County and the municipalities within the County boundaries have discussed forming a regional assessment review board to benefit from the many efficiencies that would be gained. A regional agreement must be signed by all participating municipalities.

MOTION 23/10: MOVED BY Councillor Blatz that the Village Council approve the proposed Regional Assessment Review Board Agreement and agree to sign it with all partners within Camrose County.

CARRIED.

c) *REGIONAL ASSESSMENT REVIEW BOARD BYLAW #571/10*

Each participating municipality within Camrose County is required to pass an identical bylaw to establish a Regional Assessment Review Board.

MOTION 24/10: MOVED BY Councillor Yuha to give first reading to Bylaw 571/10.

CARRIED.

MOTION 25/10: MOVED BY Deputy Mayor Szott to give second reading to Bylaw 571/10.

CARRIED.

MOTION 26/10: MOVED BY Councillor Porter that third reading of Bylaw 571/10 be considered.

CARRIED UNANIMOUSLY.

MOTION 27/10: MOVED BY Councillor Blatz to give third reading to Bylaw 571/10.

CARRIED.

d) *RECYCLING PROGRAM THROUGH CAN-PAK ENVIRONMENTAL*

Can-Pak Environmental, based in Alix, Alberta, provides curb side pickup of recyclables in several Alberta communities, including Edberg and Ferintosh. The company is willing to enter into discussions to add this service in Bawlf. The Administration agreed to discuss the details with Can-Pak and bring further information to a future Council Meeting.

e) *MUNICIPAL SUSTAINABILITY PLAN*

Through a joint project spearheaded by Camrose County, the municipalities cost shared in hiring a coordinator to lead a community process to gather information for the writing of a Municipal Sustainability Plan (MSP). An MSP will be required to access certain Federal and possibly Provincial grants.

MOTION 28/10: MOVED BY Councillor Porter that the Village Council accept the Village of Bawlf Municipal Sustainability Plan as developed and written by Dallas Dyson, Municipal Sustainability Planning Coordinator.

CARRIED.

f) TOPICS TO DISCUSS WITH MLA'S AT THE APRIL 28, 2010 MAYORS/REEVE/ ADMINISTRATORS MEETING

- Libraries are thankful for the increase in funding.
- Village felt very fortunate to continue to receive numerous grants in 2010.
- Electoral boundaries – adding Donald and Stettler to the Battle River – Wainwright Constituency.
- Issues with the MSI Operating Grant eligibility criteria.
- Tangible Capital Assets depreciation concerns.

g) VILLAGE CLEAN UP EVENT

The Village will hold the annual clean up event on May 4th, 2010 (or May 6th if the weather is poor). The Administration will present details at the next Council Meeting. The event will be advertized in the Village Voice.

h) COMMUNITY GARAGE SALE

The annual community garage sale will be held on Saturday, May 8, 2010 from 9:00 a.m. to 4:00 p.m. The event will be advertized in the Village Voice.

i) THANK YOU TO AL RADKE

Council discussed sending a thank you card and gift to Al Radke for facilitating the joint Village Council/Fire Department Meeting on March 1, 2010.

MOTION 29/10: MOVED BY Councillor Blatz that a cheque in the amount of \$150 be sent to Mr. Radke in appreciation for facilitating the March 1, 2010 meeting between the Bawlf Fire Department and Village Council.

CARRIED.

j) NEXT BUDGET MEETING

The next budget meeting will be held on March 31, 2010. Planning for the Annual General Meeting scheduled for April 22nd will take place just prior to the budget discussions.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORTS

As attached to these Minutes.

b) ADMINISTRATION REPORT

As attached to these Minutes.

c) RECREATION & COMMUNITY SERVICES

i. *Dave Knipe Memorial Library – Councillor Yuha*

Councillor Yuha reported on the meeting held March 9th, 2010:

- The Annual General Meeting will be held on April 14, 2010.
- Approximately \$600.00 was raised by the meat sale fundraiser. The Board will hold another sale in the fall.
- A total of \$22,919.00 was raised by the casino.
- The next meeting will be held on April 14th, 2010 at 7:00 p.m.

ii. *Providence Place – Councillor Blatz*

Councillor Blatz reported no meetings were held.

iii. *Sanden Court – Councillor Porter*

Councillor Porter reported no meetings were held.

iv. *Bawlf & District Recreation Association – Deputy Mayor Szott*

Deputy Mayor Szott reported that no meetings were held.

v. *BRAED – Mayor Iwanus*

Mayor Iwanus reported he attended the BRAED meeting held in Ohaton on February 25th, 2010.

- The Economic Development Officer for the Town of Provost and the County of Provost has a radio spot every two weeks to provide information regarding the area.
- The Village of Loughheed uses humour on their message sign.

vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott*

Deputy Mayor Szott reported no meetings were held.

vii. *Regional Children’s Centre – Councillor Blatz*

Councillor Blatz reported that no meetings were held.

viii. *Protective Services – Mayor Iwanus and Deputy Mayor Szott*

Mayor Iwanus reported a meeting was held on March 4th, 2010.

- Discussions were held with three members of the Bawlf Volunteer Fire Department.
- Additional meetings will be held in the future.
- Council requested that all Fire Department requests be in writing.

ix. *Bawlf Community Builders – Councillor Porter*

Councillor Porter reported that a meeting was held on March 15th, 2010.

- Numerous members of the group are away on vacation so attendance has been low.

- To provide some structure to the group, Michelle Iwanus was elected as President; Jane Cherry-Lemire as Vice President and Terry Lindballe as Secretary.
- Future meetings will be held in the Bawlf Country Store and will be advertized on the message sign at the entrance to the Village.
- It is felt that the group needs a project to stimulate interest.
- The group will review the Municipal Sustainability Plan at the next meeting.

7. CORRESPONDENCE

- a) Camrose County Reply re: Dust Control
- b) 2010 Small Communities Conference
- c) Municipal Sustainability Strategy Working Group Presentation at Mayors' Caucuses
- d) Bawlf Public Library Minutes for February 15th, 2010
- e) Regional Rural Children's Centre

8. CONFIDENTIAL ITEMS

MOTION 30 /10: MOVED BY Councillor Yuha that Council move in camera at 11:15 p.m. to discuss items regarding Public works and the Fire Department.

CARRIED.

Councillor Blatz and Administrator Schapansky left the meeting at 11:15 p.m.

Council returned to the open meeting at 11:45 p.m.

MOTION 31/10: MOVED BY Deputy Mayor Szott that the Village Council approve the amended 2010 Fire Department Final Budget in order that the Village submit the final budget to Camrose County by March 31, 2010.

CARRIED .

9. ADJOURNMENT

The meeting adjourned at 11:50 p.m.

These minutes were approved at the Regular Meeting of Council held April 21, 2010.

MAYOR

VILLAGE MANAGER