



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on
Wednesday, December 16, 2009 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor Iwanus, Deputy Mayor Szott and Councillors Blatz, Porter and Yuha
Lynn Horbasenko, Village Manager
Myrna Schapansky, Administrator

1. CALL TO ORDER

Mayor Iwanus called the meeting to order at 7:00 p.m.

2. DELEGATIONS

None.

3. GENERAL GOVERNMENT

a) *AGENDA*

MOTION 153/09: MOVED BY Councillor Porter to accept the Agenda with the addition of:

5. g) Bawlf Public Library 2010 Budget and Funding Request

7. a) Personnel

7. b) By-law Enforcement

CARRIED.

b) *MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL HELD OCTOBER 21, 2009*

MOTION 154/09: MOVED BY Deputy Mayor Szott that the Minutes of the Organizational Meeting of Council held October 21, 2009 be accepted as presented.

CARRIED.

c) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD NOVEMBER 25, 2009*

MOTION 155/09: MOVED BY Yuha that the Minutes of the Regular Meeting of Council held November 25, 2009 be accepted as corrected.

CARRIED.

d) *ACCOUNTS PAYABLE – For November 20 – December 10, 2009*
Accepted for audit purposes.

e) *FINANCIAL STATEMENTS – November, 2009*
Accepted for audit purposes.

4. BUSINESS ARISING

a) *BAWLF FIRE DEPARTMENT REMUNERATION, HONORARIUMS AND SUBURBAN REVENUE*
 Fire Chief Rod Blatz and Deputy Fire Chief Armand Magnin attended the November 25, 2009 Council Meeting to request that the Village Council consider implementing an hourly fee/honorarium for fire fighters attending fires and motor vehicle accidents, annual honorariums for the Chief and Deputy Chief, and transferring the suburban revenues to the Bawlf Fire Fighters' Society. Discussion arose regarding 2009 compensation and changes in compensation for 2010.

MOTION 156/09: MOVED BY Deputy Mayor Szott that \$1,000 individual tax receipts be issued for each fire fighter for 2009.

CARRIED.

Councillor Blatz abstained.

MOTION 157/09: MOVED BY Councillor Yuha that the net suburban revenues be transferred to the Bawlf Fire Fighters' Society (total 2009 revenue less insurance, registration, fuel and all other maintenance costs incurred by the Village).

CARRIED.

Councillor Blatz abstained.

MOTION 158/09: MOVED BY Councillor Porter that the revenue generated in 2009 through the man-hours spent fighting County fires be transferred to the Fire Reserve for future capital expenses.

CARRIED.

Councillor Blatz abstained.

MOTION 159/09: MOVED BY Councillor Yuha that effective January 1, 2010, each fire fighter be provided an hourly honorarium for each hour spent attending fires and motor vehicle accidents rather than individual tax receipts and that the hourly honorariums be set at \$15.00 per hour for fire fighters and \$17.00 for the fire chief or designate who provides the leadership during each of the calls.

CARRIED.

Councillor Blatz abstained.

MOTION 160/09: MOVED BY Councillor Porter that effective January 1, 2010, annual honorariums be provided to the fire chief and deputy fire chief in the amounts of \$750.00 and \$500.00, respectively, and that the fire chief no longer be paid an hourly wage for completing the administrative duties expected of the volunteer fire chief.

CARRIED.

Councillor Blatz abstained.

MOTION 161/09: MOVED BY Deputy Mayor Szott that the net revenues generated by the suburban be turned over to the Bawlf Fire Fighters' Society in 2010 (total 2010 revenues less insurance, registration, fuel and all other maintenance costs incurred by the Village).

CARRIED.

Councillor Blatz abstained.

b) *DAYSLAND HOSPITAL FOUNDATION DONATION REQUEST*

The Daysland Hospital Foundation attended the September 16, 2009 Council Meeting to inform Council of the intent to construct a new medical clinic and to request funding. Council deferred the discussion to the 2010 budget deliberations.

MOTION 162/09: MOVED BY Deputy Mayor Szott that Village Council not provide funding for the new medical clinic.

CARRIED.

c) *VICTIM SERVICES FUNDING REQUEST*

Camrose and District Victim Services submitted a letter dated September 22, 2009 to request a donation from the Village of Bawlf. Council deferred the request to the 2010 budget deliberations.

MOTION 163/09: MOVED BY Councillor Blatz that Village Council approve a donation in the amount of \$300.00 to Camrose and District Victim Services to assist with the costs of providing specialized services with the funding to be derived from the 2010 CDSS budget area.

DEFEATED.

d) *RENOVATIONS TO THE LIBRARY AREAS OF THE ADMINISTRATION BUILDING*

At the December 10, 2009 Joint Village Council/Library Board Meeting, the Library Board offered to contribute \$12,500 over a ten year period toward the renovations of the areas utilized exclusively by the Library. Council deferred the discussion to the December 16, 2009 Council Meeting.

MOTION 164/09: MOVED BY Deputy Mayor Szott that the Village Council accept the Village of Bawlf Library Board's offer to contribute \$12,500 over a ten year period for the renovations to the library areas of the facility and that the Village would welcome a shorter payment period if the Library Board was able to raise more funds than anticipated in any given year.

CARRIED.

5. NEW BUSINESS

a) *SPECIAL TAX BYLAW – BYLAW 569/09 TO IMPLEMENT THREE SPECIAL TAXES*

During the 2010 budget deliberations, discussions occurred regarding the implementation of fixed tax rates for local street improvement, fire protection and recreation and parks services.

MOTION 165/09: MOVED BY Councillor Porter that Bylaw 569/09 be given first reading.

CARRIED UNANIMOUSLY.

b) *REGIONAL CHILDREN'S CENTRE FUNDING REQUEST*

Representatives from the Bawlf Playschool Society attended the October 21, 2009 Council Meeting to request financial assistance through in-kind and/or cash donations toward the construction of the daycare component of the Regional Children's Centre.

MOTION 166/09: MOVED BY Councillor Yuha that the Village Council approve, in principle, a combined in-kind and cash donation not to exceed \$20,000 toward the Regional Children's Centre Daycare Facility and that the cash portion of the donation be derived from reserves and be made when the work on the foundation (piles), placement and levelling of the units and connection of the underground services begins.

CARRIED.

c) *SEWER FLUSHING TRUCK – TO BE COST SHARED WITH REGIONAL PARTNERS*

The Town of Bashaw brought forward the suggestion that the municipalities in the Camrose County region pool portions of their 2009 Municipal Sponsorship Program (MSP) grant funding to purchase a sewer flushing unit that would be shared by all participating municipalities. Each municipality would be eligible for a 35% intermunicipal bonus and a 35% priority infrastructure bonus for this joint project.

MOTION 167/09: MOVED BY Deputy Mayor Szott that Village Council pass the following resolution:

- i. Be it resolved the Council authorizes the Village of Bawlf to participate in a Municipal Sponsorship Program grant application for a Sewer Flush Unit under the Alberta Municipal Affairs Municipal Sponsorship Program; further
- ii. That the Village of Bawlf agrees that the Town of Bashaw be designated the managing partner of the Sewer Flush Unit for the purposes of applying, receiving, administering, allocating, reporting and accounting for the grant funds on behalf of the partners; further
- iii. That the Village of Bawlf agrees to allocate \$2,900 or 45.5% of its Municipal Sponsorship Program base grant to the Sewer Flush Unit; and further
- iv. That the Village of Bawlf agrees to enter into a Conditional Grant Agreement governing the purpose and use of the grant funds if it is the managing partner, or if not agrees to abide by the terms of the Conditional Grant Agreement signed by the managing partner on behalf of the other eligible municipal partners governing the purpose and use of the grant funds.

CARRIED.

d) *2010 CAPITAL AND OPERATING INTERIM BUDGET*

The 2010 budget deliberations began in November with budget meetings held on November 12, November 30 and December 3, 2009. The final 2010 capital and operating budget will be adopted after the 2010 Provincial Budget is announced.

MOTION 168/09: MOVED BY Councillor Blatz that Village Council adopt the 2010 Capital and Operating Interim Budget as presented.

CARRIED.

e) *TOTAL EXPENDITURES OF THE BUILDING RENOVATIONS*

The original budget approval for the building renovations was \$180,700 + GST. After construction began, decisions were made by the Council to renovate the washrooms, install porcelain tile rather than linoleum, add a security system, and build storage rooms with shelving. The general contractor felt that it would be prudent to replace the hot water heater and the sinks/taps for the Council Chambers/Staff Room and the Seniors Coffee Room. These additions took the renovation project over budget.

MOTION 169/09: MOVED BY Councillor Yuha that the Village Council approve a budget adjustment to the building renovations in the amount of \$25,500 and that the funds be derived from general revenue or reserves if necessary.

CARRIED.

f) *INQUIRY ABOUT THE PURCHASE OF TWO LOTS ON NIBLOCK STREET*

An inquiry was received by the Village realtor about the possibility of a purchaser buying two of the vacant lots on Niblock Street and building one home on them. Discussion ensued and the Village Council felt that it would not be in the best interest of the Village to allow one house to be built on two lots.

g) *BAWLf PUBLIC LIBRARY 2010 BUDGET*

The Village of Bawlf received the Public Library Board's budget and request for funding on December 16, 2009.

MOTION 170/09: MOVED BY Councillor Blatz that Village Council allocate \$3,000 to the Bawlf Public Library for 2010 and that the Village pay the 2010 insurance premiums on behalf of the Library Board.

CARRIED.

8. CONFIDENTIAL ITEMS

MOTION 171/09: MOVED BY Deputy Mayor Szott that Council move in camera at 8:20 p.m. to discuss Personnel and By-law Enforcement.

CARRIED.

Council returned to the open meeting at 8:45 p.m.

MOTION 172/09: MOVED BY Councillor Porter that the Village of Bawlf provide benefits coverage until June 30, 2010 for Rod Blatz, our former Director of Public Works.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) *MAYOR'S REPORTS*

- As attached to these minutes.

b) *ADMINISTRATION REPORT*

- As attached to these minutes.

c) RECREATION & COMMUNITY SERVICES

i. *Dave Knipe Memorial Library – Councillor Yuha*

Councillor Yuha reported on the meeting held December 9th, 2009:

- The 2010 Budget was worked on.
- The Library Christmas Party was held on December 13th and was a success with 30-35 children attending.

ii. *Providence Place – Councillor Blatz*

Councillor Blatz reported on the meeting held November 25, 2009:

- The Board lost grant money for Phase IV so the dementia units may not be built. More dementia units are scheduled to open in Killam.
- The sunroom renovations came in at \$6,000 over budget.
- The service agreement between Providence Place and the Town of Daysland was approved.
- The next meeting is scheduled for December 16, 2009.

iii. *Sanden Court – Councillor Porter*

Councillor Porter reported on the meeting held December 11, 2009.

- A Christmas dinner for Sanden Court Board Members and their spouses was held.
- A Christmas get together was held for all Sanden Court tenants.
- Discussions were held on replacing three new stoves and two fridges in 2009.
- 2010 projects include replacing kitchen cabinets, sinks and countertops in two units; replacing flooring in two units; painting one unit; removing two trees and replacing them with smaller trees, and replacing all the bedroom windows in Sanden Court 2.
- The next meeting will be held in January, 2010.

iv. *Bawlf & District Recreation Association – Deputy Mayor Szott*

- Deputy Mayor Szott reported that no meeting was held.
- The Bawlf Curling Club will not be operating this year. The Bawlf School has expressed an interest in using the facility.

v. *BRAED – Mayor Iwanus*

- Mayor Iwanus reported he was unable to attend the meeting held on December 3, 2009 due to prior commitments.

vi. *Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott*

- Deputy Mayor Szott did not attend the meeting held on October 29th, 2009.
- He reported that the Village of Bawlf is not required to pass the Water Restriction By-law until Bawlf is connected to the regional waterline.

vii. *Regional Children’s Centre – Councillor Blatz*

- Councillor Blatz reported that no meetings were held.

7. CORRESPONDENCE

- a) Land Management Framework Update
- b) Interagency Newsletter December, 2009
- c) Parkland Regional Library Organizational Meeting Minutes November 12, 2009

9. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

These minutes were approved at the Regular Meeting of Council held January 20, 2010.

MAYOR

VILLAGE MANAGER