



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**
In the Province of Alberta held on
Wednesday, July 15, 2009 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor Iwanus, Deputy Mayor Szott and Councillors Blatz, Porter and Yuha
Lynn Horbasenko, Village Manager

Guests: Dennis Ewashko, (home owner)

Karen Robbins, Terry Lindballe, Gladys Stock and Amber Wood (Bawlf Public Library)

1. CALL TO ORDER

Mayor Iwanus called the meeting to order at 7:03 p.m.

2. DELEGATIONS

- a) Mr. Dennis Ewashko (home owner) joined the meeting at 7:05 p.m.
Mr. Ewashko made a presentation to the Council regarding moving in a home to Lot 24, Block 1, Plan LVII with a request for a relaxation of the setback on the flanking side of the lot. Lynn Horbasenko, Development Officer, reviewed the setback requirements of the Village of Bawlf Land Use Bylaw. Dennis requested that the Council consider approving a setback of ten feet rather than the twenty feet stipulated in the Land Use Bylaw. Discussion ensued. Mr. Ewashko left the meeting at 7:25 p.m.. This item will be added to the agenda.
- b) Ms. Karen Robbins, Ms. Terry Lindballe, Ms. Gladys Stock and Ms. Amber Wood joined the meeting at 7:25 p.m.
Ms. Robbins reported and presented the following:
- The Library Board members reviewed the spreadsheet of costs allocated to the Library portion of the renovations.
 - She measured the library areas to be 17'6" x 40'9" and 4'10" x 15'.
 - Board members agree that the Library should pay for supplies.
 - They would like the design fees waived because their needs were basic.
 - Several of the phone and electrical outlets were existing and fewer were added to their space than to other areas in the building. Can the electrical charges to the Library be reduced? (The Village Manager reported that the wiring in the Library was completely redone as the Librarian, Fern Reinke, indicated the Library experienced regular power surges and requested that all of the electrical be examined.)
 - The Library Board Chair and Librarian agreed to paint the Library area to keep the costs down and they were not prepared for that amount of labour cost.

Item: 3.b)

- The Board members discussed the security system and felt they did not need it. (Councillor Szott mentioned that there was a security system installed in the past; Ms. Robbins indicated they did not get it repaired as they felt it was not required.)
- Ms. Robbins handed out her sketch of the building floor plan to show where most of the construction time had been spent. Their area is basic with four walls and no frills. One wall was removed and one door was filled in. They don't feel that 21% of the construction time was spent on their areas and are wondering if the Village would consider a compromise to make it more affordable for the Library.
- The Library works on a skeleton budget. Without a lease agreement, they will have a hard time securing funding (especially from Alberta Gaming). Board members are worried about how they will pay for the renovations.

Discussion, comments and questions included:

- Mayor Iwanus – the Library received more funding from the Village and the Province this year as compared to last year.
- Councillor Blatz – what could the Library afford to pay? Ms. Robbins wasn't sure.
- Councillor Yuha – when Council first discussed this, they took into consideration that the Library serves County and Rosalind residents as well. The thought was that the Village of Bawlf residents shouldn't have to cover the full amount of the renovations.
- Deputy Mayor Szott agreed with Ms. Robbins' view of the space being a simple rectangular area.
- Mayor Iwanus stated that there is more to it. Sharing a building means that we share in the mechanical, electrical, plumbing, washrooms and common hallways. All of these things need to be considered as well. Design plans and construction drawings are a requirement for obtaining a building permit. The Village requires a security system and the Library is part of the building.
- Mayor Iwanus stated that there may be room to talk about things from an affordability perspective.
- Mayor Iwanus also commented that the Library is part of the Village structure. He has heard talk from various places and people and is not sure where the animosity between the Village and the Library has come from. He also stated that the Library Board needs to know that the Village is behind the Library and that the Village would be naked without it.
- Ms. Robbins spoke with Camrose County and Rosalind reps. The County would contribute more funds when the membership numbers increase and Rosalind did not contribute in 2009.
- Mayor Iwanus asked if the Board agreed that the Library should contribute to the renovations. Ms. Robbins replied that yes, the Board agrees they should contribute.
- Ms. Robbins mentioned that they need a Letter of Understanding from the Village for Alberta Gaming. Councillor Yuha indicated that a Letter of Understanding is not required to donate up to \$5000 per year to other organizations. Ms. Robbins stated that they want the Letter of Understanding so that the Library can give more than the \$5000 per year to the Village.
- Councillor Yuha indicated that the Village Manager is currently working on writing the Letter of Understanding. She also mentioned that there may be creative ways of funding the renovations (ie. the Friends of the Library could donate \$5000 to the

Library Board for operational expenses which would free up the Village and Provincial dollars for the renovation costs).

- Ms. Amber Wood, Bawlf Public Library Treasurer, indicated that the Board will not be sure how much funding they will have until they do more work on the budget. Councillor Yuha asked if the Board would agree to leave things “as is” until the fall budgeting process and if the Board runs into problems at that time, then the Board could talk to the Village at that time. Ms. Wood and Ms. Robbins felt this would be acceptable.
- Mayor Iwanus stated that if the Library Board agreed with that, then the Council would be thrilled.
- Ms. Robbins mentioned that the next casino is scheduled for November 5 & 6, 2009. Ms. Rebecca Bridger, Chair of the Friends of the Bawlf Public Library, is coordinating the volunteer worker list. If anyone is interested in helping out, they are asked to please call Ms. Bridger.

The delegation left the meeting at 8:03 p.m.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 87/09: MOVED BY Councillor Blatz to accept the Agenda with the addition of:

- 5.e) Variance Application for Lot 24, Block 1, Plan LVII
- 5. f) Entrance Sign
- 8. a) Bylaw Enforcement
- 8. b) Campground Washrooms

CARRIED.

c) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD JUNE 17, 2009

MOTION 88/09: MOVED BY Councillor Porter that the Minutes of the Regular Meeting of Council held June 17, 2009 be accepted as presented.

CARRIED.

d) ACCOUNTS PAYABLE – For June 12, 2009 – July 9, 2009

Accepted for audit purposes.

e) FINANCIAL STATEMENT – June, 2009

The June financial statement will be included with the August 19/09 agenda.

4. BUSINESS ARISING

a) BORROWING BYLAW 567/09

Bylaw 567/09, for the purpose of borrowing funds to repair the berms, weirs and drainage valves at the wastewater lagoon, was presented and discussion ensued whether or not the full \$83,000 would be required. The Administration reported that the actual costs to repair the lagoon were less than originally quoted.

MOTION 89/09: MOVED BY Deputy Mayor Szott to amend Bylaw 567/09 to borrow up to the sum of \$60,000 for the wastewater lagoon repairs.

Item: 3.b)

CARRIED.

MOTION 90/09: MOVED BY Councillor Blatz that Bylaw 567/09 be given second reading.

CARRIED.

MOTION 91/09: MOVED BY Councillor Yuha that Bylaw 567/09 be given third reading.

CARRIED.

Due to a conflict of interest, Councillor Blatz left the meeting at 8:20 p.m.

b) VROLSON ROAD WATER AND SEWER MAIN LINES

L. Horbasenko reviewed the memorandum and the photocopies of the two invoices from Fossen Excavating 2005, one to the landowner and one to the Village. Discussion ensued around the fact that the original invoice was not paid by the landowner as agreed upon in November, 2008.

MOTION 92/09: MOVED BY Councillor Porter that the Village reimburse the owner of Parcel J 1140 MC, upon receipt of proof of payment, for the expenses incurred for the installation of the main water and sewer lines along Vrolson Road north of Alberta Avenue to Parcel J 1140 MC.

CARRIED.

Councillor Blatz returned to the meeting at 8:45 p.m.

Further discussion ensued and Councillor Blatz agreed to pay the Fossen Excavating invoice on July 16, 2009. There was also discussion about requesting that Fossen Excavating complete the job by replacing the main stop as agreed upon in November, 2008.

c) CAMROSE ANIMAL CLINIC

Dr. Bibby, Camrose Animal Clinic, presented information on a trap-spay/neuter-release program to the Village Council at the June 17, 2009 Regular Council Meeting. After the meeting, the Administration inquired if Dr. Bibby would be interested in implementing a pilot project for the remainder of this calendar year. He indicated that he would.

MOTION 93/09: MOVED BY Deputy Mayor Szott that the Village Council pass a motion to approve a total cost of \$750 + GST for a cat trap-spay/neuter-release pilot project to be derived from the 2009 Administrative General Contingency account and to have the Administration search for a volunteer/s to trap and transport the cats as required.

CARRIED.

d) MUNICIPAL SUSTAINABILITY PLAN

The Village is currently working on a Municipal Sustainability Plan (MSP) with the help of Dallas Dyson, MSP Coordinator. Discussion ensued regarding completing a strategic plan as well for the Village.

MOTION 94/09: MOVED BY Deputy Mayor Szott that the Village Council authorize the Administration to investigate the cost of hiring a consultant to coordinate a long term strategic plan for the Village of Bawlf.

CARRIED.

5. NEW BUSINESS

- a) *CAMROSE & DISTRICT SUPPORT SERVICES (CDSS) – BOARD MEMBER NEEDED*
Mayor Iwanus received a letter from Margaret Holliston, Executive Director of CDSS, following up on her attendance at the June 24, 2009 Mayors/Reeve/ Administrators meeting to recruit a board member to represent the Villages. It would be helpful if the Villages representative could be identified by early October. If a member of Council is interested in the CDSS Board position, they are asked to inform the Administration.

- b) *2009 MUNICIPAL SUSTAINABILITY INITIATIVES (MSI) PROJECT PROFILES - AMENDMENT*
The Village Manager informed Council that the criteria for the operating portion of the 2009 MSI grant have changed. Therefore, changes to the Village's project profiles are required.

MOTION 95/09: MOVED BY Councillor Yuha that the Village Council rescind Motion 79/09 and ratify the allocation of the 2009 Capital Municipal Sustainability Initiative grant funding towards the Village Office Renovations and the allocation of the 2009 Operating Municipal Sustainability Initiative grant funding towards a new municipal software program, landfill fees and insurance costs.

CARRIED.

- c) *LAND USE BYLAW AMENDMENT FEE*
The Administration will complete further investigation of which parts of the Land Use Bylaw may be subject to proposed amendments by application from a member of the public.
- d) *POWER, PHONE AND CABLE TO LOTS 8B – 14B BLOCK 17 PLAN 092-6572*
The Administration reviewed the benefits and costs of bringing power, phone and cable services underground from the existing poles west of the drainage ditch between Niblock and Hanson Streets north of Molstad Avenue. Discussion ensued.

MOTION 96/09: MOVED BY Councillor Yuha that the Village Council accept the memorandum outlining the costs of installing underground utilities to Lots 8B-14B, Block 17, Plan 092-6572 as information.

CARRIED.

- e) *VARIANCE APPLICATION FOR LOT 24, BLOCK 1, PLAN LVII*
The owner of Lot 24, Block 1, Plan LVII approached Council as a delegation at the beginning of this meeting, requesting that the Village Council consider a relaxation of the required twenty foot setback on the flanking side (the Alberta Avenue side) and approve a ten foot setback. The front of the house (the Sanden Street side) would be set back to be in line with the neighbouring home to the south which would increase the front yard setback to more than the required twenty feet.

MOTION 97/09: MOVED BY Councillor Blatz that the Village Council grant a relaxation of the setback requirements to a minimum of ten feet on the flanking side (Alberta Avenue) and further that the house be located a minimum of twenty feet on the front (Sanden Street) and must be in line with the front of the house on Lots 22 & 23, Block 1, Plan LVII.

CARRIED.

MOTION 98/09: MOVED BY Mayor Iwanus that the meeting be extended beyond 10:00 p.m.

CARRIED.

The meeting recessed from 10:15 – 10:25 p.m.

f) VILLAGE ENTRANCE

It has been brought to the Village's attention that Mrs. Elaine Heck planted flowers in the flower bed beneath the Village Entrance sign.

MOTION 99/09: MOVED BY Councillor Blatz that the Village Council send a thank you note to Elaine Heck for purchasing and planting the flowers in the flower bed at the Village Entrance sign.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORT

- Mayor Iwanus reviewed the June-July 2009 Mayor's Report. Discussion ensued regarding follow up on the two unsuccessful Infrastructure Stimulus Fund grant applications submitted June 23, 2009.

b) ADMINISTRATION REPORT

- As attached to these minutes.

MOTION 100/09: MOVED BY Councillor Porter that the Village Council authorize the closer of the Village Office on July 20 and 21, 2009 in order to accommodate the office moved.

CARRIED.

c) RECREATION & COMMUNITY SERVICES

i. Dave Knipe Memorial Library – Councillor Yuha

- No report.

ii. Providence Place – Councillor Blatz

- Councillor Blatz was unable to attend the last meeting and provided copies of the meeting minutes.

iii. Sanden Court – Councillor Porter

- No meetings were held.
- The next meeting is scheduled for the week of July 20th.

- iv. Bawlf & District Recreation Association – Deputy Mayor Szott
 - No meetings were held.
- v. BRAED – Mayor Iwanus
 - No meetings were held.
- vi. Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott
 - No meetings were held.
- vii. Regional Children’s Centre
 - No report.

7. CORRESPONDENCE

No correspondence this month.

8. CONFIDENTIAL ITEMS

MOTION 101/09: MOVED BY Councillor Yuha that Council move in camera at 11:05 p.m. to discuss the following:

- a) Bylaw Enforcement
- b) Campground Washrooms

CARRIED.

Council returned to the open meeting at 11:29 p.m.

9. ADJOURNMENT

The meeting adjourned at 11:30 p.m.

These minutes were approved at the Regular Meeting of Council held August 19, 2009.

MAYOR

VILLAGE MANAGER