



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**
In the Province of Alberta held on
Wednesday, June 17, 2009 at 7:00 p.m.
In the Bawlf Community Centre

PRESENT:

Mayor Iwanus, Deputy Mayor Szott and Councillors Porter and Yuha
Lynn Horbasenko, Village Manager
Myrna Schapansky, Administrator
Guests: Dr. Richard Bibby, Camrose Animal Clinic
Cindy Lock and Theresa Newstead

1. CALL TO ORDER

Mayor Iwanus called the meeting to order at 7:00 p.m.

2. DELEGATIONS

a) Dr. Richard Bibby, Camrose Animal Clinic

Dr. Bibby presented a proposal to assist the Village of Bawlf with the management of stray and feral cats. The most successful strategy for managing cat populations is a trap-spay/neuter-release program based on the program which is run in New York City. The population does not diminish rapidly by this method but breeding decreases and new cats generally do not move into the area. The population remains stable then slowly declines as unhealthy or old cats are removed.

Approved traps would be placed and monitored by a village designate and taken to the Camrose Animal Clinic with the trapped cats. The cats would be examined, checked for identification and if found to be healthy and unidentified, spayed or neutered and vaccinated. Then the cat would be placed in the trap for transport to and release back close to or at the location where they were found.

The fee would be a fixed amount of \$75.00 for each cat taken in from the Bawlf area.

Dr. Bibby, Cindy Lock and the other resident left the meeting at 7:45 p.m.

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 73/09: MOVED BY Councillor Porter to accept the Agenda with the addition of:

- 5. j) Reconsideration of Lot Prices
- 8. a) Water
- 8. b) Bylaw Enforcement
- 8. c) Personnel Issues

and the removal of :

- 4. b) Reimbursement of Vrolson Road Water and Sewer Main Line Expenses.
- 7. b) Letter from a Resident Regarding Dog Off Leash.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD MAY 20, 2009

MOTION 74/09: MOVED BY Councillor Yuha that the Minutes of the Regular Meeting of Council held May 20, 2009 be accepted as corrected.

CARRIED.

c) ACCOUNTS PAYABLE – For May 15, 2009 – Jun 11, 2009

Accepted for audit purposes.

d) FINANCIAL STATEMENT – May, 2009

Accepted for audit purposes.

4. BUSINESS ARISING

a) BYLAW 566/09 – A BYLAW TO SET THE 2009 MIL RATE

The Administration presented the 2009 mil rate bylaw for second and third reading. There were no questions or concerns brought forward by the residents.

MOTION 75/09: MOVED BY Deputy Mayor Szott to give second reading to Bylaw 566/09.

CARRIED.

MOTION 76/09: MOVED BY Councillor Yuha to give third reading to Bylaw 566/09.

CARRIED.

5. NEW BUSINESS

a) BORROWING BYLAW 567/09

The Administration presented a bylaw for the purpose of borrowing \$83,000 to repair the berms, weirs and drainage valves at the wastewater lagoon.

MOTION 77/09: MOVED BY Councillor Porter to give first reading to Bylaw 567/09.

CARRIED.

b) *FIRE BANS WITHIN THE VILLAGE*

The Village of Bawlf does not implement a fire ban within the Village limits when Camrose County has instituted a county wide fire ban. Our Fire Chief feels that the Village would not be in the same degree of danger as the County is during dry periods due to far less tall, dry grass and fewer trees within the Village limits.

MOTION 78/09: MOVED BY Deputy Mayor Szott that the Village Council pass a motion that the Fire Chief and Village Manager jointly decide when to implement a fire ban in the Village and that the decision be made irrespective of when Camrose County implements fire bans.

CARRIED.

c) *2009 MUNICIPAL SUSTAINABILITY INITIATIVES PROJECT PROFILES*

Official notification from Municipal Affairs indicated that the Village of Bawlf is eligible for \$41,750 in capital funding and \$53,252 in operating funding for 2009.

MOTION 79/09: MOVED BY Councillor Yuha that the Village Council approve the allocation of the 2009 Capital Municipal Sustainability Initiative grant funding towards the Village Office Renovations and the allocation of the 2009 Operating Municipal Initiative grant funding towards a new municipal software program, garbage collection, water and sewer operator and repairs to the water reservoir roof.

CARRIED.

d) *REGIONAL EMERGENCY MANAGEMENT RESOURCE OFFICER*

There has been some thought by Camrose County around creating a new position entitled Regional Emergency Management Resource Officer. Many of the duties this person would carry out would be of assistance to the local fire departments.

MOTION 80/09: MOVED BY Councillor Porter that the Village Council support, in principle, the position of a Regional Emergency Management Resource Officer subject to further information regarding the funding of the position.

CARRIED.

e) *REGIONAL WATER OPERATORS CONSORTIUM*

At the April 29, 2009 Mayors/Reeve/Administrators Meeting, Alvin Beier, Drinking Water Operations Specialist with Alberta Environment, made a presentation on the merits of a Regional Water Operators Consortium. Some of the benefits of a consortium include full operation coverage, temporary or casual cover-off, vacation or extended leave coverage, illness or medical leave coverage, retirement, departures, vacancies coverage, and coverage for emergency situations.

MOTION 81/09: MOVED BY Deputy Mayor Szott that the Village Council pass a motion to support, in principle, a Regional Water Operators Consortium and encourage further investigation into implementing a functional Regional Water Operators Consortium.

CARRIED.

f) *BAWLF PUBLIC LIBRARY RENOVATIONS REIMBURSEMENT*

The previous Village Council began the process to establish new partnerships for facility use between the Village, the Senior Citizens' Society, the Bawlf Public Library and the Bawlf Lions Club. Construction to renovate the former Seniors' Centre began in

February, 2009 and is nearing completion. Not all invoices have been received by the Village and, to date, the expenses directly related to the renovations to the Library areas of the facility total \$25,993.79. Council discussed various options for the reimbursement of these expenses from the Library Board.

MOTION 82/09: MOVED BY Councillor Porter that the Bawlf Public Library reimburse the Village of Bawlf a total of \$25,000.00 over 10 years with no interest charged.

CARRIED.

g) *AUMA CONVENTION ATTENDANCE:*

The annual AUMA Convention will be held at the Telus Convention Centre in Calgary from Tuesday, November 3 to Friday, November 6, 2009. The 2009 Budget includes funding for two councillors and one staff member to attend.

MOTION 83/09: MOVED BY Councillor Yuha to authorize one council member and one administrative staff member to attend the AUMA Convention from November 3rd – November 6th, 2009.

CARRIED.

h) *VILLAGE OF BAWLF PROMOTIONAL ITEMS*

The Village Council budgeted \$500 for the purchase of promotional items in 2009. Mayor Iwanus will research possible items. No motion is required as this amount has been included in the 2009 Budget.

i) *CHIEF ADMINISTRATIVE OFFICER MERIT INCREASE*

Following her annual performance appraisal, it was recommended by Village Council that Village Manager, Lynn Horbasenko, receive a 3% merit increase.

MOTION 84/09: MOVED BY Deputy Mayor Szott that Village Manager, Lynn Horbasenko, receive a merit increase of 3% as per the recommendation of Village Council following her annual performance appraisal.

CARRIED.

j) *RECONSIDERATION OF LOT PRICES*

Village Council received a letter from Dennis Johnson, Coldwell Banker, with respect to the list price of the seven new residential lots that will be listed in the near future. He suggests revaluation of the pricing be considered due to the following reasons:

- The market has changed since last year.
- There are currently three lots actively for sale in Bawlf and none have sold to date.
- It is better to price the lots competitively in the market, especially when the size of the lots has decreased as a result of the utility easement.

MOTION 85/09: MOVED BY Deputy Mayor Szott that Village Council set the price for Lots 8B – 14B Block 17 Plan 0926572 inclusive at \$34,000 plus GST.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORT

- As attached to these minutes.

b) ADMINISTRATION REPORT

- As attached to these minutes.

c) RECREATION & COMMUNITY SERVICES

i. Dave Knipe Memorial Library – Councillor Yuha

- A meeting was held on June 4th, 2009.
- The purchase of a new circulation desk, two computer desks and new shelving was approved. The cost will be approximately \$23,000 for the shelving and \$4,000 for the desks. This expenditure will be paid out of the Friends of the Bawlf Public Library account using all gaming funds.
- The projected opening date for the library is September 1st.
- The Library Board is concerned about the cost of renovations, the timeline for payment and a lease agreement.
- Friends of the Bawlf Public Library received confirmation that their next casino in Red Deer is November, 2009.

ii. Providence Place – Councillor Blatz

- No meetings were held.

iii. Sanden Court – Councillor Porter

- No meetings were held.

iv. Bawlf & District Recreation Association – Deputy Mayor Szott

- No meetings were held.

v. BRAED – Mayor Iwanus

- No meetings were held.

vi. Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott

- Deputy Mayor Szott attended the May 21st, 2009 meeting in Stettler.
- Dave Campbell of Campbell Ryder Associates provided a detailed account of the model he developed to provide estimated costs to municipalities for water consumption.
- Operators will be provided with laptops by the commission to provide them true time data on water consumption.
- Each customer's proportionate share of the annual gross costs is divided by their estimated volume to determine the annual rate per cubic metre.
- Commission members will be provided a draft water restriction policy and template for creating a bylaw to help municipal councils create their own water restriction policy and bylaw if they wish.
- Water pumps are being tested and hope to be pumping by June 12, 2009.
- The treatment plant is designed to provide 12,500 cubic metres of water per day.

- Deputy Mayor Szott attended the Official Opening of the Regional Water Line in Stettler on June 12th, 2009.
 - There will be no further meetings until September or October.
- vii. Regional Children’s Centre – Mayor Iwanus and Village Manager Horbasenko
- Battle River School Division Trustees and staff, Regional Rural Children’s Centre representatives and the Village Manager met on site where the new facility is proposed to be located.
 - Possible locations for the modular were temporarily staked out.
 - The first modular will house the Playschool and After School Care programs.
 - A Daycare will be housed in either a second modular or a stick-built facility.
- viii. Protective Services – Mayor Iwanus
- Mayor Iwanus met with Corporal Jim Link on June 1st.
 - Enforcing Village bylaws was discussed as were drives through the village during weddings or special events.

7. CORRESPONDENCE

- a) CDSS April 6, 2009 Regular Board Meeting Minutes.
- b) CDSS May 4, 2009 Regular Board Meeting Minutes.
- c) CDSS News June 1, 2009.

8. CONFIDENTIAL ITEMS

MOTION 86/09: MOVED BY Councillor Yuha that Council move in camera at 9:00 p.m. to discuss Water, Bylaw Enforcement and Personnel Issues.

CARRIED.

Council returned to the open meeting at 9:40 p.m.

9. ADJOURNMENT

The meeting adjourned at 9:41 p.m.

These minutes were approved at the Regular Meeting of Council held July 15, 2009.

MAYOR

VILLAGE MANAGER