



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**
In the Province of Alberta held on
Tuesday, March 18, 2009 at 7:00 p.m.
In the Bawlf Community Centre

PRESENT:

Mayor Iwanus, Deputy Mayor Szott and Councillors Blatz, Porter and Yuha
Lynn Horbasenko, Village Manager
Myrna Schapansky, Administrator
Guests: Pat Hagen, Coordinator, Camrose Neighbour Aid Centre
Clarence Hastings, resident

1. CALL TO ORDER:

Mayor Iwanus called the meeting to order at 7:00 p.m.

2. DELEGATIONS:

- a) Pat Hagen of the Neighbour Aid Centre presented the following information:
 - i. The organization is faith based and has the support of 24 local churches. The office is located in the same building as the Food Bank.
 - ii. The drivers for the volunteer driver program are insured and receive reimbursement for the cost of gas. They have ten core drivers and are looking for more in the rural areas. Interested drivers from Bawlf are encouraged to call Pat to get involved (780-679-3220).
 - iii. Neighbour Aid works with schools to coordinate Food for Kids Breakfast Clubs. The schools own the program and Neighbour Aid provides the supplies. There is no cost to the children receiving the breakfasts.
 - iv. Neighbour Aid can assist with work around the house and garden, money management, emergency transportation and housing, and preparation of meals and shopping. They make referrals to other social agencies as required.
 - v. Funding for emergencies is provided by each church at 10 cents per congregational member per month.
 - vi. Other programs through Neighbour Aid include:
 - Martha's Table
 - Shine Camrose – Kidz Club
 - Camrose & District Food Bank
 - Emergency Lodging & Meals

3. GENERAL GOVERNMENT

a) AGENDA

MOTION 36/09: MOVED BY Councillor Yuha to accept the Agenda with the addition of:

- New Business:
 - 5. f) Construction Start Date Lots 21-24 Block 2 Plan LVII
 - 5. g) Premiers' Prayer Breakfast
- Confidential Items:
 - 8. c) Performance Reviews

CARRIED.

b) MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD JANUARY 28, 2009

MOTION 37/09: MOVED BY Councillor Porter that the Minutes of the Special Meeting held January 28, 2009 be accepted as presented.

CARRIED.

b) MINUTES OF THE REGULAR MEETING OF COUNCIL HELD FEBRUARY 24, 2009

MOTION 38/09: MOVED BY Councillor Blatz that the Minutes of the Regular Meeting of Council held February 24, 2009 be accepted with the following correction:

- 6. c) v. BRAED from "No meeting was attended" to "No Meeting was held".

CARRIED.

c) ACCOUNTS PAYABLE – For February 18, 2009- March 12, 2009 Accepted for audit purposes.

d) FINANCIAL STATEMENT – February, 2009 Accepted for audit purposes.

4. BUSINESS ARISING

a) DISASTER SERVICES DIRECTOR AND DEPUTY DIRECTOR PER DIEMS

The Village of Bawlf is actively seeking a Disaster Services Director and a Deputy Director. Per diems will be discussed at a future meeting.

5. NEW BUSINESS

a) UPDATE EXISTING SNOW REMOVAL POLICY:

The Village Council reviewed the existing Snow Ploughing Policy #5 due to receiving a few concerns from residents. Discussion arose regarding the proposed amended Snow Clearing Policy #15.

MOTION 39/09: MOVED BY Councillor Yuha that the Village Council approve Policy #15, the Snow Clearing, Removal and Sanding on Municipal Roadways policy, as amended.

CARRIED.

b) *LIFT STATION UPGRADES:*

The Administration presented a proposal from Banner Engineering regarding the tendering process and project management for the work required to upgrade the Village's sewer lift station.

MOTION 40/09: MOVED BY Deputy Mayor Szott that Village Council agree to contract Banner Engineering to assist the Village with distributing a tender document, coordinating the bid process, providing the Administration and Council with a recommendation, and supervising/inspecting the work that will be completed at a cost not to exceed \$6,000.

CARRIED.

c) *2009 FIRE DEPARTMENT BUDGET APPROVAL:*

The Administration presented the proposed fire department budget for Council's review. A copy of the budget must be submitted to Camrose County by March 31, 2009.

MOTION 41/09: MOVED BY Councillor Blatz that Village Council approve the 2009 Bawlf Fire Department Budget and that the Administration submit this budget to Camrose County for approval.

CARRIED.

d) *PARKLAND REGIONAL LIBRARY CONSULTATIONS:*

The Village Council discussed the March 2, 2009 letter sent by Ron Sheppard, Director of the Parkland Regional Library, inviting representatives to attend one of two consultation sessions to solicit input on the current services provided by the Parkland Regional Library. Councillor Yuha reported that the Bawlf Public Library Board discussed this invitation and the Board is satisfied with the current level of service. Therefore, it was determined that there is no need to send a representative to either of these sessions.

e) *REQUEST TO EXTEND CONSTRUCTION START DATE:*

The owners of Lot 6A, Block 17, Plan 072 0313 submitted a letter requesting a one year extension to the requirement to build a home on the property by April 19, 2009. The request referenced the downturn in the economy.

MOTION 42/09: MOVED BY Councillor Yuha that Village Council approve a one year extension to the construction start date for Lot 6A Block 17 Plan 072 0313 on a one-time basis only.

CARRIED.

f) *CONSTRUCTION START DATE – LOTS 21-24 BLOCK 2 PLAN LVII:*

Due to an error in the purchase agreement developed by Farnham West Stolee, the Village's legal counsel, it was suggested that Village Council consider offering the owners an extension to the requirement to build (ie. from January 11, 2010 to January 11, 2011).

MOTION 43/09: MOVED BY Councillor Blatz that Village of Bawlf offer to extend the construction start date for Lots 21-24 Block 2 Plan LVII for one year and that the owners be asked to reply to the Village by May 8, 2009 stating whether or not they accept the extension.

CARRIED.

g) *PREMIER'S PRAYER BREAKFAST:*

Mayor Iwanus received an invitation to attend the annual Premier's Breakfast on April 22, 2009. The registration fee is \$45.00.

MOTION 44/09: MOVED BY Deputy Mayor Szott that Mayor Iwanus attend the Premier's Prayer Breakfast on Wednesday, April 22, 2009 and that the Village submit the \$45.00 registration fee.

CARRIED.

6. STANDING COMMITTEE REPORTS

a) MAYOR'S REPORT

- As attached to these minutes.

Mayor Iwanus inquired whether a member of Council was available to attend the 2009 President's Summit on the Future of Local Governance to be held April 30 – May 1 in Red Deer. The Mayor is able to attend on April 30th but not on May 1st. The Administration will inquire about the possibility of a split registration.

b) ADMINISTRATION REPORT

- As attached to these minutes.

BID FOR SURPLUS ITEMS FROM THE BAWLF SENIORS' BUILDING

MOTION 45/09: MOVED BY Deputy Mayor Szott to accept the bid of \$21.00 for the two exterior doors and to donate the interior doors and windows to Restore in Camrose.

CARRIED.

c) RECREATION & COMMUNITY SERVICES

i. Dave Knipe Memorial Library – Councillor Yuha

- A meeting was held on March 11, 2009.
- Have not heard from the Village of Rosalind regarding funding.
- Waiting for the Lease Agreement with the Village of Bawlf.
- Librarians decided that linoleum would be the best flooring for the library.
- Librarian Reinke has been researching the construction and cost of a book drop for the library.
- The book shelves will be painted a light colour.
- A letter will be sent to the Bawlf Lions Club indicating that they did not receive funding for the Christmas Party.
- The Bawlf Recreation Association will be allocating an additional \$3,000 grant to the Library. (They also provide a \$1,000 annual grant.)

- There is no need for anyone to attend the Parkland Regional Library Consultation as the librarians are satisfied with the services they receive from Parkland.
 - The Library Board will host a supper on April 8th as a thank you to Pat Christian, Cindy Fraser and Armand Magnin, former members of the Board.
 - The librarians will take care of the janitorial services in the new facility.
 - The vacant position on the Bawlf Public Library Board will be advertised.
 - The Board received notification that the final report for the raffle must be submitted.
 - The executive of the Friends of the Bawlf Public Library were elected as follows:
 - ❖ Chairperson – Rebecca Bridger
 - ❖ Vice Chairperson – Jody Yuha
 - ❖ Secretary – Julie Ewashko
 - ❖ Treasurer – Amber Wood
- ii. Providence Place – Councillor Blatz
- The meeting was held on February 26, 2009.
 - Sunroom warranty issues were discussed.
 - An in-house kitchen will be installed.
 - Repairs will be made to the crawl space.
 - Phase III – Architect drawings for three possible configurations of an addition to Providence Place were presented.
- iii. Sanden Court – Councillor Porter
- No meetings were held.
- iv. Bawlf & District Recreation Association – Deputy Mayor Szott
- No meetings were held.
- v. BRAED – Mayor Iwanus
- No meetings were held.
- vi. Shirley McClellan Regional Water Services Commission – Deputy Mayor Szott
- No meetings were held.
 - There are plans for a grand opening ceremony on June 12, 2009 in Stettler.
- vii. Regional Children’s Centre – Councillor Blatz
- No meetings were held.
 - Resident Clarence Hastings provided an informal update stating that Regional Children’s Centre Committee has not yet heard if they received approval for the modular. The Committee has decided that if they are not approved, they will not reapply for a modular; they will begin plans for constructing a facility. They are working with the school board to install a sign saying “Future Home of the Regional Children’s Centre”.

- viii. Protective Services – Mayor Iwanus
 - No meetings were held.

MOTION 46/09: MOVED BY Mayor Iwanus that the meeting be extended beyond 10:00 p.m.

CARRIED.

7. CORRESPONDENCE

- a) RECREATION BOARD BUDGET FOR 2009.
- b) BATTLE RIVER SCHOOL DIVISION #31 – PRESS RELEASE

8. CONFIDENTIAL ITEMS

MOTION 47/09: MOVED BY Mayor Iwanus that Council move in camera to discuss Disaster Services Director and Deputy Director positions and performance reviews at 10:01 p.m.

CARRIED.

Council returned to the open meeting at 11:00 p.m.

9. ADJOURNMENT

The meeting adjourned at 11:05 p.m.

These minutes were approved at the Regular Meeting of Council held April 22, 2009.

MAYOR

VILLAGE MANAGER