

Report from the Administration

For the period November 20 – December 11, 2009

Administration:

- Several hours were spent this last month in preparing the 2010 Budget. Two budget meetings were held.
- Work on the Tangible Capital Assets project continues and needs to be complete for the 2009 audit.
- Received the 2009 AMIP grant (\$100,000). 2009 is the last of the five-year Alberta Municipal Infrastructure Program.
- Reinvested the 2008 Street Improvement Program (SIP) grant funds (\$22,492).
- The Village Manager and the Public Works Director met with the EcoLiner representative to discuss estimates for future lining of sewer lines in Bawlf.
- Submitted an application to the Camrose County Legacies Grant Program for assistance on the building renovations.
- Coordinated a Joint Council/Library Board meeting with Patricia McNamee (Policy and Legislative Advisor with Public Library Services, Municipal Affairs) and Ron Sheppard (Parkland Regional Library) attending. The roles and relationship between the Village Council and the Library Board were clarified.

Development:

- There were three development permits issued this past month (two garages and one house addition).
- The total number of permits approved to date in 2009:
 - nine development permits
 - two demolition permits
- No Compliance Certificates were issued this past month. Three Compliance Certificates have been issued to date in 2009.
- The estimate provided by Bruce McNabb to bring in clay fill to raise the rough grade on the seven lots along Niblock Street is approximately \$60,000.

Public Works:

- The Public Works Director has been working on making ice at the outdoor rink.
- The fire hydrants have been drained one last time.
- Snow clearing and removal occurred after the December 4th snowfall. The County grader cleared most of the residential streets and Larry Nikiforuk brought his tractor into the village to assist with clearing Hanson Street and remove a few windrows left by the grader in front

of driveways. The Public Works Director cleared a few areas with the bobcat. As time permits, the larger piles will be removed.

- The sander has been attached to the tractor and a load of sand/calcium/salt has been ordered.

Parks and Facilities:

- The thermocouple has been replaced in the hot water tank in the old hall.
- The Public Works Director contacted Bowden Nurseries to inform them that several of the trees we purchased last year did not live. They will consider providing replacement trees in spring.
- There has been theft of cut wood from the pile at the park.

By-Law Services:

- There were two bylaw complaints this month:
 - Two dogs running at large.
 - Unsightly garbage required cleaning.
- There will be no change in the contract rates with Alberta Animal Services for 2010.

Fire Department:

- There were three fire calls this past month:
 - November 21 – County ditch fires and truck fire
- Two sets of bunker gear have been ordered. The County will reimburse the Village for one set.