

Report from the Administration

For the period September 11 – October 15, 2009

Administration:

- The application deadline for the new public works position was October 13th. Interviews will be occurring the week of October 19th.
- Follow up documentation regarding the Municipal Sustainability Initiative operating grant funding has been forwarded to Municipal Affairs, as per the request from MA when we were informed of specific grant criteria that were not included in the original application form and guidelines.
- The Canadian Pacific Railway would like to be informed when vehicles with "For Sale" signs on them are parked on their land near the west entrance to the village. If Council or staff members see vehicles parked on this property, please inform the Administration in order that we may call the CPR as requested.
- Twelve resident surveys have been submitted to the Village Office – residents were asked to submit them by October 15, 2009.
- The Village Manager was away from the office from September 14-25.
- The Village Manager attended the following external meetings this past month:
 - September 30 – Mayors/Reeve/Administrators (Ferintosh)

Office Renovations:

- Plans are progressing for the Grand Opening for the building to be held on Monday, October 26 at 7:00 p.m. There will be a short program at 7:30 p.m. at the hall, tours of the new building before and after the program, coffee and snacks, prizes and more. The Seniors Society, the Public Library and the Village will each offer tours of their own areas
- Some minor outstanding work is being completed with the hope of having the obvious things done prior to the Grand Opening.
- The outdoor signage on the building should be installed prior to the Grand Opening as well.

Development:

- There were no development permits issued this past month.
- The total number of permits approved to date in 2009:
 - six development permits
 - two demolition permits
- One Compliance Certificate was issued this past month. Three Compliance Certificates have been issued to date in 2009.
- There have been no new inquiries on the vacant lots along Niblock Street.

- The grading plan for lots 8B-14B, Block 17, Plan 092-6572 is being developed by Genivar from Red Deer.
- Notices about the Public Hearing for the rezoning of the school land (Lot F, Block 9, Plan 1869P) were mailed to all adjacent landowners according to the requirements specified in the Land Use Bylaw.

Public Works:

- The Council and Village Manager heard a presentation by James Marr, Banner Engineering, regarding Infrastructure Management and Rate Base Determination. The Village's major infrastructure is aging and municipalities are encouraged to develop plans on how to manage the costs of replacing the components when the time comes.
- The flushing of the water and sewer lines has begun and should be completed as soon as the weather warms up a bit.
- Command Roofing has been secured to complete the water reservoir roof repairs this fall.
- The work on replacing sections of the main water and sewer lines, the main stop and two fire hydrants along Vrolson Road from Alberta Avenue north to the Village limits has been completed.
- During the annual inspection of the water wells and system, Alberta Environment recommended that the wells be protected from possible damage by equipment or machinery. The wells are located out of town adjacent to a farmer's field. Staff surrounded the wells with concrete blocks and marked them with coloured posts.
- We have learned that the County grader shed will not be painted until next year.

Parks and Facilities:

- The park has been winterized.
- The curling rink has been winterized.
- The Seniors' Club has started their floor curling program.
- The quarterly revenue report for the hall for the period July - September has been prepared and submitted to the Lions' Club.

By-Law Services:

- There were no referrals to the Bylaw Enforcement Officer this past month.
- There were no cats trapped through the stray cat trap-spay/neuter-release pilot project this fall.
- We received a complaint from a resident about the ongoing speeding along Vrolson Road north, past the school zone and then out of town. The Administration contacted Camrose County and the RCMP to inquire about the possibility of increasing the patrols in that area.

Fire Department:

- There were six fire calls this month:
 - 3 calls to the same location on Highway 26 (over 2 days)
 - 1 call to assist Daysland at a grass fire on Highway 13
 - 1 call to assist Round Hill with a fire close to a yard
 - 1 call to assist Camrose as they were too busy to respond to this fire
- Fire Hall training/meeting has been repainted.