

Report from the Administration

For the period July 10 – August 13, 2009

Administration:

- The Village received 5 assessment appeals (the deadline was July 31st). Copies have been sent to the Village Assessor and he will arrange to meet with all appellants in September.
- The Administration received a call from Municipal Affairs indicating that the Liability Insurance and WCB Coverage expenses do not qualify under the operating component of the grant. (The new criteria did not specify this.) Therefore, we must now submit an amendment to our project profiles.
- An information session for the Council and Administration on full cost accounting for major infrastructure will be held on Thursday, September 10 at 7:00 p.m. in the Council Chambers.
- Summer in the Park – to date, a range of 6-19 children have been participating in the weekly program at the park.
- The Village Manager attended the following external meetings this past month:
 - August 12 – meeting with Teresa Callihoo with BRAED

Office Renovations:

- The Village Office relocated on July 20 & 21.
- There is a short list of outstanding issues that need attention and we are working on those (ie. building signage, outside mail drop, and a few interior outstanding items).
- The Library and the Seniors have been asked to clean out the storage shed by August 31 (the large garbage bin will remain on site until August 28).

Development:

- There were two development permits issued this past month (one detached garage and one moved-in house).
- The total number of permits approved to date in 2009:
 - six development permits
 - two demolition permits
- Dennis Johnson reported that there have been a few inquiries on the seven new lots along Niblock Street even though the market is very slow. He has been advertizing weekly in the Morning News.
- Effective May 3, 2009, Building Code Amendment Regulation AR 49/2009 states that if the local fire department is not able to respond to a fire within 10 minutes 90% of the time,

certain construction specifications must be met (ie. non-combustible siding, size and number of side-yard windows, non-vented soffits and/or sprinkler systems). This has caused some hardship for developments that have already begun work. Therefore, Municipal Affairs is allowing an exemption on the maximum aggregate area of the windows. All other requirements still apply.

- The owners of Lot 16 & 17, Block 4, Plan LVII submitted their Real Property Report on August 6, 2009 as per Clause 4 of their Development Permit, certifying that the house meets the setback requirements outlined in their permit. The owners have been notified that they can begin construction once again.
- As per the building code, all outdoor swimming pools must be fenced and the fence must have locking gates. The Administration is in the process of identifying the residents with such pools and will be notifying them of the building code requirements.

Public Works:

- There was vandalism at the cemetery the weekend of August 8-9. Five tombstones were pushed over, one identifier plate was cracked and one plate is missing. Repairs have been made.
- The patching of the roads continues.
- Cracks in the paved streets have been filled.
- Vrolson Road and Alberta Avenue main stop – replacement of the ¾" main stop to the required 1" main stop remains outstanding.
- One quote received to replace the water and sewer main lines north of Parcel J 1140MC. Waiting for the second quote to come in.
- The late invoice from the Shirley McClellan Regional Water Services Commission for costs incurred in 2007 and 2008, was an anomaly due to a glitch in the accounting procedures. Future expenses should be invoiced in the year in which they occur.

Parks and Facilities:

- The staff have been cutting and stacking wood in the park.
- Completed roof repairs at the old hall and patched a spot on the roof of the new office.
- There were some trees damaged in the wind storm on Saturday, August 1st.
- Summer staff – Amber will be finished work on Friday, August 21st and Calvin will stay on into the fall to assist with the seasonal fall work required.

By-Law Services:

- Referrals to the Bylaw Enforcement Officer this past month:
 - Dog barking excessively.
- The enforcement order for the clean-up of Lot 8, Block 3, Plan LVII has been lifted by the Bylaw Enforcement Officer. The Administration called the owner and mentioned that there must still be progress on the clean-up. A follow up letter will be mailed as well.
- The Administration spoke with Dr. Bibby regarding the stray cat pilot project and arrangements will be made in the next couple of days to finalize the details with our volunteer.

Fire Department:

- There have been two fires and one false alarm this past month:
 - July 21 – false alarm
 - July 26 – field fire (County)
 - July 31 – grass, tires, etc. (County)