



MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF

In the Province of Alberta held on
Wednesday September 21, 2016 at 7:00 p.m.

In the Bawlf Village Office

PRESENT:

Mayor L. Thompson
Councillor J. Tessari
Councillor J. Buchanan
Acting CAO T. M. Stewart

Regrets:

Deputy Mayor R. Mohan
Councillor B. Wells

1. CALL TO ORDER

Mayor L. Thompson called the meeting to order at 7:02 pm.

2. DELEGATIONS

3. GENERAL GOVERNMENT

a) *AGENDA*

Motion 111/16 Moved By Mayor L. Thompson to adopt the agenda as presented.

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL AUGUST 17, 2016*

Motion 112/16 Moved By Councillor J. Tessari to adopt the Minutes of the Regular Meeting of Council of August 17, 2016.

CARRIED

c) *ACCOUNTS PAYABLE REGISTERS – AUGUST 2016*

General Cheques 20160332-20160346, 20160354-20160357 and Payroll Cheques 20160347-20160353, 20160358-20160367.

Motion 113/16 Moved By Mayor L. Thompson to accept the Accounts Payable registers for August 2016, General Cheques and Payroll Cheques as information.

CARRIED

d) *FINANCIAL STATEMENT – AUGUST 2016*

Motion 114/16 Moved By Councillor J. Tessari to accept the August 2016 Financial Statements for information.

CARRIED

4. NEW BUSINESS

- a) *WSP ENGINEERING WATER PUMPHOUSE BUDGET OVERAGE REQUEST*
Motion 115/16 Moved By Mayor L. Thompson to deny the overage funding request from John Mahon, Project Manager, WSP .
CARRIED
- b) *AEMA GRANT SUPPORT LETTER TO CAMROSE COUNTY*
Motion 116/16 Moved By Councillor J. Tessari to support the AEMA grant funding for Camrose County and direct Administration to proceed with issuing a support letter to Camrose County.
CARRIED
- c) *CAMROSE AND DISTRICT VICTIM SERVICES DONATION*
Motion 117/16 Moved By Mayor L. Thompson to approve the donation request of \$1,000 to Camrose and District Victim Services.
CARRIED
- d) *CULVERT EXTENSION REQUEST – LOT 22, BLOCK 5, PLAN 0222155*
Motion 118/16 Moved By Councillor J. Buchanan to allow the resident located at Lot 22, Block 5, Plan 0222155 to install an extension of five feet to his existing pipe that runs under his driveway on the north side which will not impede the drainage system and which will be supplied from Village salvaged stock.
CARRIED
- e) *HIRING OF EMPLOYEES POLICY NO. 31*
Motion 119/16 Moved By Mayor L. Thompson to approve Policy No. 31, Hiring of Employees.
CARRIED
- f) *EMPLOYEE PERFORMANCE REVIEW POLICY NO. 32*
Motion 120/16 Moved By Councillor J. Buchanan to approve Policy No. 32, Employee Performance Review.
CARRIED
- g) *USE OF VILLAGE VEHICLES AND EQUIPMENT POLICY NO. 33*
Motion 121/16 Moved By Mayor L. Thompson to approve Policy No. 33, Use of Village Vehicles and Equipment.
CARRIED
- h) *CORPORATE CREDIT CARD POLICY NO. 34*
Motion 122/16 Moved By Councillor J. Tessari to approve Policy No. 34, Corporate Credit Card.
CARRIED
- i) *BUDGET ACCOUNTABILITY POLICY NO. 35*
Motion 123/16 Moved By Mayor L. Thompson to approve Policy No. 35, Budget Accountability Policy.
CARRIED
- j) *CUSTOMER SERVICE STANDARDS POLICY NO. 36*
Motion 124/16 Moved By Councillor J. Tessari to approve Policy No. 36, Customer Service Standards.
CARRIED
- k) *COMPUTER, INTERNET AND EMAIL USAGE POLICY NO. 37*
Motion 125/16 Moved By Mayor L. Thompson to approve Policy No. 37, Computer, Internet and Email Usage.
CARRIED

5. STANDING REPORTS

- a) Mayor's Report
- b) Acting CAO's Report
- c) Public Works/Water & Sewer Report-n/a
- d) Administration Report – n/a
- e) Board Reports:
 - Bawlf & District Recreation Association
 - Shirley McClellan Regional Water Services Commission
 - Regional Emergency Management Services Liaison
 - Fire Services Committee

Motion 126/16 Moved By Councillor J. Tessari to accept the Standing Reports for the month of August as information.

CARRIED

6. CORRESPONDENCE

7. IN CAMERA

Labor – CAO Contract

Motion 127/16 Moved By Mayor L. Thompson to go in camera at 7:48 pm.

Motion 128/16 Moved by Mayor L. Thompson to come out of camera at 7:49 pm.

Motion 129/16 Moved By Mayor L. Thompson to approve the CAO Employee Contract as presented.

CARRIED

8. ADJOURNMENT

Being that the agenda matters have been concluded, the meeting was adjourned at 7:51 pm.

MAYOR- LEONARD THOMPSON

CAO – TRACY M. STEWART

DATE

DATE