



**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on
Wednesday February 20, 2013 at 7:00 p.m.
In the Bawlf Village Office

PRESENT:

Mayor G. Blatz
Deputy Mayor J. Yuha
Councillor F. Reinke
Councillor K. Robbins
Councillor J. Tessari
Lynn Horbasenko, Village Manager
Leanna Banack, Communications Coordinator
Aleks Nelson, Municipal Affairs, Government of Alberta

1. CALL TO ORDER

Mayor Blatz called the meeting to order at 7:05 p.m.

2. DELEGATIONS

none

3. GENERAL GOVERNMENT

a) *AGENDA*

Councillor Robbins arrived at 7:07 p.m.

MOTION 23/13 MOVED BY Deputy Yuha to adopt the agenda amended by deferring item 8 a.) to the March meeting, and moving item 5.g) after 4.a).

CARRIED

b) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD JANUARY 16, 2013*

MOTION 24/13 MOVED BY Mayor Blatz that the minutes of the Regular Meeting of Council held January 16, 2013 be adopted as distributed.

CARRIED

c) *ACCOUNTS PAYABLE – JANUARY 2013*

MOTION 25/13 MOVED BY Deputy Mayor Yuha to accept the Accounts Payable for January 2013 as information.

CARRIED

d) *FINANCIAL STATEMENT – JANUARY 2013*

MOTION 26/13 MOVED BY Mayor Blatz to accept the January 2013 Financial Statement for information.

CARRIED

4. BUSINESS ARISING

a) *MUNICIPAL AFFAIRS DIRECTIVES AND RECOMMENDATIONS*

MOTION 27/13 MOVED BY Councillor Tessari to accept the updated summary and status of the Municipal Affairs Inspection Report Directives, Recommendations and Suggestions as information.

CARRIED

5. g) *MUNICIPAL AFFAIRS RECOMMENDATION 1 – CODE OF CONDUCT & VALUES POLICY*

MOTION 28/13 MOVED BY Deputy Mayor Yuha that Village Council approve the revised Council Code of Conduct and Values Policy including the measures to assist with compliance of the policy, with changing #19 to read “For a period of twelve (12) months after leaving office, abide by the applicable standards of conduct listed above, except those related to confidential information, which shall apply in perpetuity;”.

CARRIED

4.

b) *MUNICIPAL AFFAIRS DIRECTIVE 3 AND RECOMMENDATIONS 3, 4, 12 – PROCEDURAL BYLAW #585/13*

MOTION 29/13 MOVED BY Mayor Blatz to pass second reading of Bylaw #585/13, the Procedural Bylaw.

CARRIED

MOTION 30/13 MOVED BY Councillor Reinke to pass third and final reading of Bylaw #585/13, the Procedural Bylaw.

CARRIED

c) *ALBERTA TRANSPORTATION AGREEMENT – WATER SUPPLY LINE AND SANITARY FORCEMAIN – UPDATE*

MOTION 31/13 MOVED BY Deputy Mayor Yuha to approve the revised Emergency Repair and Maintenance Agreement between the Village of Bawlf and Alberta Transportation for the Water Supply Line and the Sanitary Forcemain between Highway 13 and the Canadian Pacific Railway tracks with a term of twenty (20) years.

CARRIED

d) *UFA BILLS FROM 2010 AND 2011*

MOTION 32/13 MOVED BY Councillor Reinke that Village Council request Administration to provide details of the May 2011 to September 2011 UFA bills as requested.

CARRIED

5. NEW BUSINESS

a) *CAMROSE & DISTRICT SUPPORT SERVICES AGREEMENT*

MOTION 33/13 MOVED BY Councillor Tessari to accept the terms of the amended Camrose & District Support Services Municipal Agreement and authorize the Mayor and Chief Administrative Officer to sign the revised agreement.

CARRIED

b) *AGREEMENT FOR THE COLLABORATION OF A REGIONAL FIRE SERVICES COORDINATOR*

MOTION 34/13 MOVED BY Mayor Blatz to approve and accept the “agreement for the Collaboration of a Regional Fire Services Coordinator” as recommended by the Regional Emergency Management Services Liaison Steering Committee, and further that the Village of Bawlf Council support the Regional Fire Services Coordinator position per capita funding at \$5.49 per capita with Bawlf’s annual contribution being \$2,051.81.

CARRIED

c) *BAWLF PUBLIC LIBRARY RECOMMENDATION FOR AUDITOR*

MOTION 35/13 MOVED BY Councillor Robbins to approve the appointment of Bryan Berg as the auditor for the Bawlf Public Library’s 2012 Financial Statements.

CARRIED

d) *BAWLF AND DISTRICT RECREATION ASSOCIATION LETTER – CURLING RINK*

MOTION 36/13 MOVED BY Mayor Blatz to accept the letter from the Bawlf and District Recreation Association regarding the ownership and the operational costs of the curling rink as information, and further that a letter be sent to the Bawlf & District Recreation Association acknowledging receipt of their letter and thanking the organization for covering the operating costs while the Curling Club was in limbo trying to determine the fate of its club.

CARRIED

- e) *MUNICIPAL AFFAIRS DIRECTIVE 8 AND RECOMMENDATION 20 - PROPERTY TAX PENALTY BYLAW 586/13*

MOTION 37/13 MOVED BY Councillor Reinke that Village Council pass first reading of Bylaw #586/13, the Property Tax Penalty Bylaw.

CARRIED

- f) *MUNICIPAL AFFAIRS DIRECTIVE 11 AND RECOMMENDATION 25 – UTILITY SERVICES BYLAW 587/13*

MOTION 38/13 MOVED BY Deputy Mayor Yuha that Village Council pass first reading of Bylaw #587/13, the Utility Services Bylaw.

CARRIED

Councillor Yuha left the meeting at 9:03 p.m. and returned at 9:04 p.m.

Councillor Reinke left the meeting at 9:55 p.m. and returned at 9:56 p.m.

MOTION 39/13 MOVED BY Mayor Blatz to extend the meeting past 10:00 p.m. to 12:00 a.m.

CARRIED

Mayor Blatz called for a recess at 10:07 p.m.

The meeting reconvened at 10:10 p.m.

- g) *MUNICIPAL AFFAIRS RECOMMENDATION 1 – CODE OF CONDUCT & VALUES POLICY*

This item was dealt with after 4.a).

- h) *MUNICIPAL AFFAIRS DIRECTIVE 9 AND RECOMMENDATION 28 – MUNICIPAL OPERATIONS*

MOTION 40/13 MOVED BY Mayor Blatz that in response to Directive 9 of the Municipal Inspection Report, Council direct administration to ensure all municipal operational tasks are performed solely by municipal employees or contractors.

CARRIED

- i) *MUNICIPAL AFFAIRS RECOMMENDATION 29 – POLICY TO ENCOURAGE VOLUNTEER ACTIVITIES*

MOTION 41/13 MOVED BY Deputy Mayor Yuha that Village Council direct Administration to research other existing policies to encourage appropriate volunteer activities within the Village of Bawlf, and report back to Council.

CARRIED

- j) *GO EAST*

MOTION 42/13 MOVED BY Mayor Blatz that Village Council approve a budget

adjustment of \$300.00 to the expense area of the 2013 Interim Budget for membership in the GO EAST of Edmonton Regional Tourism Organization and direct Administration to submit the required Municipal Commitment Agreement and the Website Profile and Listings Form in order to be included in the 2013 GO EAST of Edmonton Travel Guide.

CARRIED

6. STANDING COMMITTEE REPORTS

- a) Mayor's Report
- b) Administration Report – as attached to the agenda with the addition of:
 - a. the AUMA email regarding asset management plan,
 - b. the Village ½ ton truck requiring additional maintenance (may require a budget adjustment),
 - c. the continuing issues at the lift station.
- c) Action List
- d) Board Reports:
 - Bawlf & District Recreation Association - no meeting
 - Shirley McClellan Regional Water Services Commission - meeting Wed Feb 27
 - Regional Emergency Management Services Liaison - no info

MOTION 43/13 MOVED BY Councillor Reinke to accept the Standing Committee Reports for information.

CARRIED

7. CORRESPONDENCE

- a) Alberta Municipal Affairs Letter RE: Sanden Court Ministerial Order
- b) CDSS Board Minutes – November 19, 2012
- c) Minister's Seniors Service Awards – deadline February 28, 2013
- d) Battle River Watershed Alliance Newsletter – Winter 2013

MOTION 44/13 MOVED BY Councillor Tessari to accept the correspondence items for information.

CARRIED

8. CONFIDENTIAL ITEMS

- a) Personnel - deferred to next meeting.

9. ADJOURNMENT

Meeting was adjourned at 11:24 p.m.

MAYOR

VILLAGE MANAGER