



**MINUTES OF THE REGULAR MEETING OF COUNCIL  
OF THE VILLAGE OF BAWLF**

In the Province of Alberta held on  
Wednesday, November 21, 2012 at 7:00 p.m.  
In the Bawlf Village Office

**PRESENT:**

Mayor G. Blatz  
Deputy Mayor J. Yuha  
Councillor F. Reinke  
Councillor K. Robbins  
Councillor J. Tessari  
Lynn Horbasenko, Village Manager  
Leanna Banack, Communications Coordinator  
Aleks Nelson, Municipal Affairs, Government of Alberta  
Clarence Hastings, CDSS  
Mark Crown, Camrose Canadian

**1. CALL TO ORDER**

Mayor Blatz called the meeting to order at 7:02 pm.

**2. DELEGATIONS**

7:00 p.m. – 2013 CDSS Budget (Clarence Hastings)

**3. GENERAL GOVERNMENT**

a) *AGENDA*

**MOTION 183/12 MOVED BY** Mayor Blatz to adopt the agenda with the addition of 5.n.)  
Bylaw 584/12.

**CARRIED**

b) *MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL HELD OCTOBER 17, 2012*

**MOTION 184/12 MOVED BY** Deputy Mayor Yuha that the minutes of the organizational  
meeting held October 17, 2012 be adopted as distributed.

**CARRIED**

- c) *MINUTES OF THE REGULAR MEETING OF COUNCIL HELD OCTOBER 17, 2012*  
**MOTION 185/12 MOVED BY** Councillor Tessari that the minutes of the Regular meeting of council held October 17, 2012 be adopted as amended.

**CARRIED**

- d) *ACCOUNTS PAYABLE – OCTOBER 2012*  
**MOTION 186/12 MOVED BY** Councillor Robbins to accept the Accounts Payable register as information.

**CARRIED**

- e) *FINANCIAL STATEMENT – OCTOBER 2012*  
**MOTION 187/12 MOVED BY** Mayor Blatz to accept the October 2012 Financial Statement for information.

**CARRIED**

#### **4. BUSINESS ARISING**

- a) *DAYSLAND DRAINAGE DISTRICT - FURTHER INFORMATION*  
**MOTION 188/12 MOVED BY** Deputy Mayor Yuha that Village Council request that the Daysland Drainage District provide a 2013 work plan, including what maintenance will be completed on the section of the Daysland Drainage Ditch immediately adjacent to the Village boundary on the north and further that the Village Council authorize the Administration to pay half of the \$1497.25 Daysland Drainage District invoice in the amount of \$748.63 for 2012 as suggested by the Daysland Drainage District.

**CARRIED**

- b) *TANK SITE REMEDIATION PROGRAM – FURTHER INFORMATION*  
**MOTION 189/12 MOVED BY** Mayor Blatz that Village Council accept the Tank Site Remediation Program memorandum as information.

**CARRIED**

- c) *LEASE AGREEMENT FOR LOT 29, BLOCK 7, PLAN LVII*  
**MOTION 190/12 MOVED BY** Deputy Mayor Yuha that Village Council authorize Administration to obtain legal advice with regard to amending the lease agreement for Lot 29, Block 7, Plan LVII.

**CARRIED**

#### **5. NEW BUSINESS**

- a) *MUNICIPAL AFFAIRS DIRECTIVES AND RECOMMENDATIONS*  
**MOTION 191/12 MOVED BY** Councillor Reinke that Village Council accept the consolidated lists of the directives and recommendations provided by Municipal Affairs in Ministerial Order No. L:204/12 and the Municipal Inspection Report presented on October 23, 2012 as a working document to be utilized as a guide in meeting the requirements put forth by Municipal Affairs.

**CARRIED**

Item #: 3. c)

b) *2013 PROPOSED FIRE DEPARTMENT BUDGET*

**MOTION 192/12 MOVED BY** Councillor Robbins that Village Council approve the 2013 Proposed Fire Department Budget with the knowledge that the final budget is due to be submitted to Camrose County by March 31, 2013.

**CARRIED**

c) *FIRE CHIEF RESIGNATION LETTER*

**MOTION 193/12 MOVED BY** Deputy Mayor Yuha that Village council accept Dr. Robert Wilson's resignation letter and further, that a letter be sent on behalf of the Village, thanking him for serving as Fire Chief.

**CARRIED**

d) *AUDITOR CONTRACT EXTENSION*

**MOTION 194/12 MOVED BY** Councillor Reinke that Village Council approve an extension to the contract with Brian King Professional Corporation for the provision of municipal auditing services for an additional four (4) years up to and including the 2015 audit at base costs of \$7000 for the 2012 audit and \$7200 for the 2013 audit.

**CARRIED**

e) *MASTER RATES BYLAW*

**MOTION 195/12 MOVED BY** Mayor Blatz that Village Council give first reading to Master Rates Bylaw 583/12.

**CARRIED**

f) *REGIONAL EMERGENCY MANAGEMENT SERVICES LIAISON*  
**DISCUSSION**

g) *BROWNLEE LLP EMERGING TRENDS WORKSHOP*

**MOTION 196/12 MOVED BY** mayor Blatz that Village Council accept the Brownlee LLP Emerging Trends Workshop notification for information.

**CARRIED**

h) *CAMROSE COUNTY LETTER – 2013 CDSS FUNDING*

**MOTION 197/12 MOVED BY** Councillor Tessari that a letter be sent to Camrose County stating that the Village of Bawlf will not be providing additional funds for CDSS in 2013.

**CARRIED**

i) *BAWLF PUBLIC LIBRARY 2013 FUNDING REQUEST & BUDGET*

**MOTION 198/12 MOVED BY** Councillor Robbins that Village Council contributes \$3000 to the Bawlf Public Library as requested for 2013.

**CARRIED**

j) *ALBERTA ANIMAL & MUNICIPAL ENFORCEMENT SERVICES 2013 CONTRACT*

**MOTION 199/12 MOVED BY** Deputy Mayor Yuha that Village Council direct Administration to contact Alberta Animal and Municipal Enforcement Services to amend the current contract to reduce the number of patrols to 2 per month for the months of January through March, and October through December, 2013.

**CARRIED**

k) *MUNIWARE 2013 SUPPORT AGREEMENT*

**MOTION 200/12 MOVED BY** Mayor Blatz that Village Council accept the 2013 Muniware Support Agreement.

**CARRIED**

l) *2013 CAMROSE & DISTRICT SUPPORT SERVICES BUDGET*

**MOTION 201/12 MOVED BY** Mayor Blatz that Village of Bawlf direct its provincial FCSS Grant of \$9559 along with the required municipal contribution of \$2389.75 to Camrose & District Support Services for the year 2013.

**CARRIED**

m) *MGA SECTION 201 – COUNCIL'S PRINCIPAL ROLE IN MUNICIPAL ORGANIZATION*

**MOTION 202/12 MOVED BY** Mayor Blatz in response to Directive 5 of the Municipal Inspection Report, that all of Council commits to discontinue exercising a power or function or performing any duties that are assigned to the Chief Administrative Officer (CAO) or a designated officer in accordance with section 201 of the MGA; this includes intervening in any matters involving Village employees.

*Mayor Blatz asked for the vote to be recorded.*

*In Favour: Mayor Blatz, Deputy Mayor Yuha, Councillors Reinke, Robbins, and Tessari.*

**CARRIED**

n) *FORTISALBERTA FRANCHISE AGREEMENT BYLAW*

**MOTION 203/12 MOVED BY** Deputy Mayor Yuha that Bylaw 584/12 be given first reading.

**CARRIED**

**6. STANDING COMMITTEE REPORTS**

- a) Mayor's Report- as attached to these minutes
  
- b) Administration Report- as attached to these minutes  
Christmas Decorating Contest date is set for December 16<sup>th</sup>.
- c) Board Reports:
  - Bawlf & District Recreation Association
  - Shirley McClellan Regional Water Services Commission  
Meeting Wednesday, November 28

**MOTION 204/12 MOVED BY** Councillor Tessari that Village Council accept all reports for information.

**CARRIED**

**7. CORRESPONDENCE**

- a) CDSS Board Minutes – September 24, 2012
- b) Battle River Watershed Alliance Newsletter – Fall 2012

**MOTION 205/12 MOVED BY** Mayor Blatz that Village Council accept the correspondence items for information.

**CARRIED**

**8. CONFIDENTIAL ITEMS**

none

**9. ADJOURNMENT**

**Meeting was adjourned at 9:20 p.m.**