



**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL
FOR THE VILLAGE OF BAWLF**

in the Province of Alberta held on
Tuesday October 30, 2018 – 6:30 p.m.
Village of Bawlf Council Chambers

PRESENT:

Mayor J. DeMerchant
Deputy Mayor B. Wells
Councillor D. Adams
Councillor L. Thompson
CAO, T.M. Ormsbee
Commissioner for Oaths, T. Bergquist

1. CALL TO ORDER

CAO T. M. Ormsbee called the meeting to order at 6:35 pm.

2. ADOPTION OF THE AGENDA

Motion 164/18 Moved By Mayor J. DeMerchant to accept the Agenda as presented.

CARRIED

3. OATH OF OFFICE

Francis Gartner was sworn in as Councillor by Commissioner for Oaths T. Bergquist.

All Council members read and signed Bylaw 585/13, Appendix "A", Policy No. 21, Council Code of Conduct and Values.

4. NOMINATIONS FOR MAYOR

Councillor L. Thompson nominated J. DeMerchant for Mayor.

J. DeMerchant accepted the nomination.

The CAO called for further nominations. No more nominations were brought forward.

5. NOMINATIONS FOR DEPUTY MAYOR

Councillor F. Gartner nominated B. Wells for Deputy Mayor.

Councillor B. Wells accepted the nomination.

The CAO called for further nominations. No further nominations were brought forward.

CAO T.M. Ormsbee passed the meeting over to Mayor J. DeMerchant.

6. MEETINGS

Motion 165/18 Moved By Councillor L. Thompson that Council meetings will remain being held on the third Wednesday of each month at 7:00 pm.

CARRIED

7. REMUNERATION

Motion 166/18: Moved By Councillor D. Adams to accept the current in place Policy # 25, Council Remuneration Policy, which stipulates the following:

Council Meetings – Mayor at \$150 per meeting; Councillors at \$110 per meeting.

Additional Meetings (0-29 minutes in length)– all Council Members at \$40 per meeting (within the Village);

Additional Meetings (30 minutes plus in length)– all Council Members at \$80 per meeting (within the Village as well as out-of-town meetings).

Mileage - \$0.55/km.

Meals - \$17/meal up to a maximum of \$51/day

CARRIED

8. SIGNING AUTHORITY

Will remain being Mayor J. DeMerchant and Deputy Mayor both having signing authority.

9. BOARD REPRESENTATIVES

MOTION 167/18: MOVED BY Deputy Mayor B. Wells that Bawlf Council accept the Boards and Committee appointments as follows:

Boards & Committees	Member	Alternate
Bawlf & District Recreation Association	Mayor J. DeMerchant	Deputy Mayor B. Wells
Shirley McClellan Regional Water Services Commission	Councillor L. Thompson	Councillor D. Adams
Regional Emergency Management Services Liaison	Deputy Mayor B. Wells	Councillor L. Thompson
Go East RTO	Mayor J. DeMerchant	Councillor D. Adams
Camrose County Fire Services Committee	Deputy Mayor B. Wells	Councillor F. Gartner

Committee and Board Representative Responsibilities: Attend all meetings if possible.

- Act as the communication liaison between the committee or board and the Village Council

- After each committee or board meeting, prepare a short type-written report highlighting the key topics discussed. Submit the report to Administration for the inclusion in the next Council Meeting Agenda Package.

CARRIED

Council did a roundtable to discuss if there were any areas of Council meetings that could be improved or added to. It was noted that they should be more structured but were improving with the ongoing learning and knowledge of newer Council members. It was also discussed that it would be a good idea to attend other municipality Council meetings to observe how they are structured. A collaborated Council meeting between Bawlf and Rosalind was thought to be a good idea in keeping the communication open between our communities.

10. ADJOURNMENT:

Being that the agenda matters have been concluded, the meeting was adjourned at 6:57 pm.

These minutes were approved at the Regular Meeting of Council held *November 21, 2018*.

MAYOR J.DEMERCHANT

CAO T.M. ORMSBEE

DATE

DATE